



MINUTES OF PRE-BID CONFERENCE
DOLE-BIDS AND AWARDS COMMITTEE (DOLE-BAC)
 LGLC, 2nd Floor, Blas F. Ople Hall, San Jose St., Intramuros, Manila
 28 January 2019

The Pre-bid Conference for the Provision of Service Provider for the Payment of Salaries of Workers Hired under the TUPAD Program for the Bureau of Workers with Special Concerns with an Approved Budget for the Contract (ABC) of ₱12,852,980.00 was conducted. The meeting was presided by Legal Service Director Philip A. Paredes, BAC Vice-Chairperson. After determining that there was a quorum, Director Paredes called the meeting to order at 2:20 p.m.

I. ATTENDANCE:

BAC Members: Director Philip A. Paredes (LS) Director Ma. Karina P. Trayvilla (BWSC) Director Warren M. Micalat (FMS) OIC-Director Lily Pearl L. Guerrero (AS)		
Technical Working Group Members: Atty. Jonathan B. Uy (LS) Janice L. Layola (FMS) Desiree E. Estrella (AS) Nilda C. Dominguez (BWSC) Ma. Bernadette Agna (BWSC)	BAC Secretariat Ma. Victoria E. Marquez (AS) Liberty C. Angeles (AS) Mylene Boots S. Lamac (AS) Lorna A. Bugais (AS)	
Observer: Jesus A. Bongcayao (IAS)		
Bidders		
Project	Interested Bidders	Name/s of Representative/s
Service Provider for the Payment of Salaries of Workers Hired under the TUPAD Program (ABC: P12,852,980.00)	M Lhuillier Unison Computer Systems, Inc.	Jonathan Lopez Rosalie Pomarca Richard Bunani Haney Escorla

II. HIGHLIGHTS OF THE MEETING:

The BWSC presented/discussed the technical and financial components/specifications indicated in the Purchase Request (PR) and Terms of Reference. Two interested bidders, M Lhuillier and Unison Computer Systems, Inc. participated.

No issue/concern on the project's TOR was raised by M Lhuillier. The representative of Unison Computer Systems, Inc. raised some questions, to wit:


- a. What constitutes a single (similar) largest completed contract?
The BAC responded by citing Sec. 23.4.1.3 of Rule VII of the IRR of RA 9184.
- b. The procedure on the payment to the beneficiaries.
The BAC responded by citing the TOR's financial component.

The BAC informed the interested bidders that they may send in their questions by e-mail through the BAC Secretariat prior to the scheduled date of bid opening or until Friday, February 01, 2019.


III. ADJOURNMENT:

There being no other matter to discuss, the meeting was adjourned at 3:25 p.m.

Prepared by:


MA. VICTORIA E. MARQUEZ
Head, BAC Secretariat

Approved by:


PHILIP A. PAREDES
Director, Legal Service and
BAC Vice-Chairperson