

Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF LABOR AND EMPLOYMENT in the CSC website:

BRENALYN A. PEJI  
**DIRECTOR IV**

Date: 19 April 2023

No.	Position Title <b>(Parenthetical Title, if applicable)</b>	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Senior Labor and Employment Officer	OSEC-DOLEB-SRLEO-25-2017 (vice Olalia)	19	51,357.00	Bachelor's Degree (preferably Mechanical, Civil or Electrical Engineers, Nurses, LLB)	Eight (8) hours of relevant training (preferably in labor laws, safety and health, quality management systems)	Two (2) years of relevant experience on engineering, occupational safety and health, labor laws and human resource policies	CS-Professional or 2nd Level Eligibility	DOLE-Central Office Office of the Secretary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 02, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**DIRECTOR ALVIN B. CURADA**

Bureau of Working Conditions (BWC)

3rd Floor, DOLE Building, Muralla cor. Gen. Luna Sts., Intramuros, Manila

[bwc@dole.gov.ph](mailto:bwc@dole.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**