

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF LABOR AND EMPLOYMENT in the CSC website:

BRENALYN A. PEJI
DIRECTOR IV

Date: 23 March 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Chief Labor and Employment Officer	OSEC-DOLEB-CLEO-12-1998 (vice Gonzales)	24	90,078.00	Master's degree or Certificate in Leadership and Management from the CSC	Forty (40) hours of supervisory/ management training/learning and development intervention	Four (4) years of supervisory/management experience	CS Professional or 2nd level eligibility		DOLE-Central Office Bureau of Workers with Special Concerns
2	Labor and Employment Officer III	OSEC-DOLEB-LEO3-267-1998 (vice Policarpio)	16	39,672.00	Bachelor's degree	Four (4) hours of relevant training	One (1) year of relevant experience	CS Professional or 2nd level eligibility		DOLE-Central Office Bureau of Workers with Special Concerns
3	Labor and Employment Officer II	OSEC-DOLEB-LEO2-153-1998 (vice Mag isa)	13	31,320.00	Bachelor's degree	None required	None required	CS Professional or 2nd level eligibility		DOLE-Central Office Bureau of Workers with Special Concerns
4	Labor and Employment Officer II	OSEC-DOLEB-LEO2-164-1998 (vice Calvo)	13	31,320.00	Bachelor's degree	None required	None required	CS Professional or 2nd level eligibility		DOLE-Central Office Bureau of Workers with Special Concerns
5	Labor and Employment Officer I	OSEC-DOLEB-LEO1-26-1998 (vice Del Mundo)	11	27,000.00	Bachelor's degree	None required	None required	CS Professional or 2nd level eligibility		DOLE-Central Office Bureau of Workers with Special Concerns
6	Labor and Employment Officer I	OSEC-DOLEB-LEO1-21-1998 (vice Bassig)	11	27,000.00	Bachelor's degree	None required	None required	CS Professional or 2nd level eligibility		DOLE-Central Office Bureau of Workers with Special Concerns
7	Labor and Employment Officer I	OSEC-DOLEB-LEO1-40-1998 (vice Mag isa)	11	27,000.00	Bachelor's degree	None required	None required	CS Professional or 2nd level eligibility		DOLE-Central Office Bureau of Workers with Special Concerns

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 4, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DIRECTOR AHMMA CHARISMA L. SATUMBA
Bureau of Workers with Special Concerns
DOLE Annex Building, Department of Labor and Employment, Cabildo St., Intramuros, Manila
bwsrecruitment2022@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.