



**REQUEST FOR PRICE QUOTATION**

RFQ No. BAC- 2022-08-017

Date: \_\_\_\_\_  
 Name of Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Permit No.: \_\_\_\_\_ TIN No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

Please quote your lowest net price, taxes included for the item/s described below and submit your **signed and sealed** quotation to the DOLE- BAC Secretariat at 2<sup>nd</sup> Floor, DOLE Main Building, Intramuros, Manila not later than **11:30 a.m.** on AUG 13 2022, **2022** at which date and time, all submitted quotations will be opened. Late bids shall not be accepted.

Approved Budget for the Contract is **Php 170,000.00**

*[Signature]*  
**ATTY. MARIA LIANEL C. BADILLO-CRISOSTOMO**  
 Assistant Secretary and Chairperson, BAC

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

QTY./UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	PRINTING OF DOLE 2021 PERFORMANCE REPORT	P_____	P_____
85 copies	<b>Specifications:</b> <b>Size:</b> - Page: Width 9 inches/Height: 9 inches - Spread Width: 18 inches/Height: 9 inches  <b>Cover:</b> - C2S 220# - Matte Lamination finish - Embossed (Spot UV): DOLE logo and text <b>Paper for Inside Pages:</b> C2S 100#		

	<p><b>Number of Pages:</b> - 370 pages including covers (front and back) and two (2) end pages (front cover and before back cover)</p> <p><b>Color:</b> Full-color</p> <p><b>Printing process:</b> Offset printing</p> <p><b>Binding:</b> Perfect bound</p> <p><b>Proofing:</b> Three (3) times - 1<sup>st</sup> proofing within 7 days after receipt of ready-to-print output - 2<sup>nd</sup> and 3<sup>rd</sup> proofing within 10 days after receipt of 1<sup>st</sup> Proof with revisions/changes</p> <p><b>Delivery Date:</b> Within Fifteen (15) calendar days after receipt of signed (final) proof.</p> <p><b>Total No. of days:</b> 32 days</p>	P _____	P _____
Delivery Period: Within Fifteen (15) calendar days after receipt of signed (final) proof.			
Name of Company			
Complete Address			
Telephone No./Fax			
Printed Name of Owner/Authorized Representative and Signature			

### TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by your or any of your duly authorized representative/s.
7. The DOLE shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DOLE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
9. The bidder that submitted the lowest calculated bid shall submit the following documents to the BAC Secretariat within 5 calendar days from receipt of written notification:
  - a) Business Permit/Mayor's Permit;
  - b) PhilGEPS Registration
  - c) Income/Business Tax Returns; and
  - d) Notarized Omnibus Sworn Statement;