



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Intramuros, Manila



**BAC Resolution No. 094-A  
Series of 2022**

**DECLARING THE BAYLEAF CAVITE AS THE VENUE FOR THE CONDUCT  
OF TRAINING FOR GENDER ANALYSIS, GENDER TOOLS AND GAD  
PLAN AND BUDGETING CAPABILITY WORKSHOP TO BE HELD  
ON 7 TO 11 JUNE 2022 IN CAVITE**

**WHEREAS**, the Department of Labor and Employment (DOLE), through the Human Resource Development Service (HRDS), requisitioned the lease of venue for the conduct of Training for Gender Analysis, Gender Tools and GAD Plan and Budgeting Capability Workshop to be held on 7-11 June 2022 in Cavite with an Approved Budget for the Contract of ₱666,000.00;

**WHEREAS**, the said activity is included in the 2022 Annual Procurement Plan (APP);

**WHEREAS**, the DOLE Bids and Awards Committee (DOLE-BAC) is guided by Appendix H of the 2016 Revised IRR of RA 9184 (Consolidated Guidelines for the Alternative Methods of Procurement) with the following relevant provisions, among others:

Section V (D.9.c.ii.a) – The BAC shall send the Request For Quotation (RFQ) to at least three (3) venues within the vicinity of the selected location. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof.

Section V (D.9.c.ii.b) – The venue being offered by the Lessor with the Lowest Calculated Quotation shall then be rated in accordance with the technical specifications prepared pursuant to Appendix B of this Guidelines. Compliance rating with technical specifications may be conducted through ocular inspection, interviews or other forms of due diligence;

**WHEREAS**, the DOLE-BAC delegated the canvass of the venue from known venue providers in Cavite to HRDS for the abovementioned event;

**WHEREAS**, based on the canvass made by HRDS, three (3) venue providers in Cavite, namely: (1) The Bayleaf Cavite, (2) Hotel Kimberly Tagaytay and (3) Microtel by Wyndham South Forbes submitted their price proposals and is summarized in the Abstract for Price Quotations attached as Annex "A";

**WHEREAS**, Annex "B" entitled "Table of Rating Factors for Lease of Venue" prepared by HRDS showed that the rating of The Bayleaf Cavite on four (4) factors is the highest among the three venue providers, as shown below:

	Rating Factors	Weight	Rating	Rating Factor	Rate
I.	Availability	100%	100%	x.50	50.00
II.	Location and Site Condition	100%	95%	x.10	9.50
III.	Neighborhood Data	100%	55%	x.05	2.75
IV.	Venue	100%	95%	x.35	33.25
<b>Total Rating</b>					<b><u>95.50%</u></b>

**WHEREAS**, **The Bayleaf Cavite** being the **highest rated venue** was recommended by HRDS as the venue for the conduct of Training for Gender Analysis, Gender Tools and GAD Plan and Budgeting Capability Workshop to be held on 7-11 June 2022 in Cavite and was concurred by the DOLE BAC;

**NOW, THEREFORE**, for and in consideration of the foregoing, **We**, the members of the DOLE BAC hereby resolves as it is hereby **RESOLVED** that:

- a. The canvass made and the evaluation conducted by HRDS shall be adopted by the BAC;
- b. To award the said activity to **The Bayleaf Cavite** because it garnered the highest rating of **99.20%**; and
- c. To recommend for approval by the DOLE Undersecretary the foregoing findings.


**RESOLVED**, at the DOLE Main Building, Intramuros, Manila, this 1<sup>st</sup> day of June 2022.

**DOLE BIDS AND AWARDS COMMITTEE**


**Recommending Approval:**

  
**BRENALYN A. PEJI**  
 Director, Human Resource Development Service  
 and Provisional Member, BAC/End-User


  
**MA. VICTORIA E. MARQUEZ**  
OIC-Director, Administrative Service  
and Regular Member, BAC

  
**WARREN M. MICLAT**  
Assistant Secretary and  
Concurrent Director, Financial and Management  
Service and Regular Member, BAC

  
**ALEX V. AVILA**  
Assistant Secretary  
and Vice-Chairperson, BAC

  
**PHILIP A. PAREDES**  
Undersecretary and  
and Chairperson, BAC

Approved:

  
**ANA C. DIONE, CPA**  
Undersecretary

Approved on: JUN 03 2022