

TERMS OF REFERENCE

PROJECT: SUPPLY AND DELIVERY OF FOUR (4) BRAND NEW SERVICE VEHICLES FOR THE DEPARTMENT OF LABOR AND EMPLOYMENT-CENTRAL OFFICE

OWNER: DEPARTMENT OF LABOR AND EMPLOYMENT

LOCATION: INTRAMUROS, MANILA

APPROVED BUDGET FOR THE CONTRACT: P5,400,000.00

1. SCOPE OF WORK

The works to be performed shall consist of all activities including configuration, coordination and supervision for the supply and delivery of Service Vehicle for the Department of Labor and Employment (DOLE) including but not limited to:

- 1.1 Supply and delivery of Service Vehicles within sixty (60) calendar days from receipt of Notice to Proceed;
- 1.2 Supervision of the testing of service vehicles at the supplier's cost;
- 1.3 Provide training of at least one (1) hour on proper operation, maintenance and troubleshooting for the service vehicles at the supplier's cost; and,
- 1.4 Provide manuals, hand-outs and other peripherals for service vehicles.

2. DELIVERABLES

- 2.1 Complete delivery of service vehicles based on required specifications;
- 2.2 Conduct of Test-run of service vehicles;
- 2.3 Warranty card should be turned-over to DOLE on the same date of delivery of vehicles;
- 2.4 Conduct of training for concerned personnel on service vehicles' maintenance and troubleshooting for at least one (1) hour;
- 2.5 Inclusive of the following:
 - Three (3) years LTO Registration;
 - Three (3) years warranty on parts and service;
 - Equip with Air-conditioning units
 - Other free accessories

3. TECHNICAL SPECIFICATIONS

QTY	SPECIFICATIONS	
4 units	Crossover Utility Vehicle (CUV) - Brand New	
	Color:	WHITE
	Transmission:	5 speed manual
	Seating capacity:	7 seater
	Engine Type:	4 cylinder
	Engine Displacement:	2800 cc
	Fuel Type	Diesel
	Doors:	5 doors
	Safety Features:	Side door impact beams SRS Airbags: driver and Passenger ABS (Anti-Lock Brake System): EBD
	Tires:	Steel rim 16 inches
	Inclusion:	<ul style="list-style-type: none"> - 3 years LTO registration - 3 years warranty on parts and service - 1 year comprehensive insurance - Other free accessories

4. OTHER TERMS AND CONDITIONS

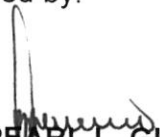
The supplier is required to provide all of the following services, including additional services, if any, specified in the schedule of requirements:

- 4.1 Provide a detailed operations and maintenance manual for each appropriate unit of the supplied service vehicles;
- 4.2 In case the service vehicles break down, the supplier shall provide sufficient supply of appropriate parts and local technicians for the whole duration of the contract or warranty period;
- 4.3 Provide open credit line for the preventive maintenance service for three (3) years or until the warranty expires.

5. DELIVERY PERIOD

- 5.1 Supply and delivery of service vehicles within sixty (60) calendar days from the receipt of Notice to Proceed.


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