



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
 Intramuros, Manila



**REQUEST FOR PRICE QUOTATION**

RFQ No. BAC- 2022-05-006

Date: \_\_\_\_\_  
 Name of Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Permit No.: \_\_\_\_\_ TIN No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

Please quote your lowest net price, taxes included for the item/s described below and submit your **signed and sealed** quotation to the DOLE- BAC Secretariat at 2<sup>nd</sup> Floor, DOLE Main Building, Intramuros, Manila not later than **11:30 a.m.** on 20 MAY 2022, **2022** at which date and time, all submitted quotations will be opened. Late bids shall not be accepted.

Approved Budget for the Contract is **Php 549,600.00**

*Philip A. Paredes*  
**ATTY. PHILIP A. PAREDES**  
 Undersecretary  
 Concurrent Director, Legal Service  
 and Chairperson, BAC

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

QTY./UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	<b>Supply and Delivery of 687 Boxes Sodium Ascorbate (Vitamin C) with zinc, 687 Boxes Disposable Surgical Masks and 687 Bottles Isopropyl Alcohol for the DOLE Officials and Employees</b>		
687 box	<b>Specifications:</b> Sodium Ascorbate 562.5 mg (equivalent of 500 mg. Ascorbate Acid) and Zinc Sulfate Monohydrate 27.5 mg. (equivalent to 10 mg. Elemental Zinc)	P_____	P_____

<p><b>687 box</b></p>	<ul style="list-style-type: none"> <li>- non-acidic</li> <li>- 100 pcs. Per Box</li> <li>- Expiration Date: 2024</li> </ul> <p><b>Disposable Surgical Masks</b></p> <ul style="list-style-type: none"> <li>- Made of 3 ply premium, non-woven fabric with excellent fluid resistance and filtration</li> <li>- Ergonomically designed, elastic ear straps and nose clip to cover mouth and nose perfectly</li> <li>- Effectively blocks dust, droplet, smoke, pollen, irritants, and particles suitable for daily use and outdoor activities</li> <li>- Convenient Package design to easily extract mask</li> <li>- FDA Approved</li> <li>- 50 pieces per box</li> </ul>	<p>P_____</p>	<p>P_____</p>
<p><b>687 bottle</b></p>	<p><b>Alcohol</b></p> <ul style="list-style-type: none"> <li>- 70% Isopropyl Alcohol</li> <li>- 500 ml.</li> <li>- FDA Approved</li> </ul> <p><b>Delivery date:</b> Within Seven (7) calendar days after receipt of an approved Purchase Order.</p>	<p>P_____</p>	<p>P_____</p>
<p>Delivery Period: Within Seven (7) calendar days after receipt of an approved Purchase Order.</p>			
<p>Name of Company</p>			
<p>Complete Address</p>			
<p>Telephone No./Fax</p>			
<p>Printed Name of Owner/Authorized Representative and Signature</p>			

### TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by your or any of your duly authorized representative/s.
7. The DOLE shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DOLE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
9. The bidder that submitted the lowest calculated bid shall submit the following documents to the BAC Secretariat within 5 calendar days from receipt of written notification:
  - a) Business Permit/Mayor's Permit;
  - b) PhilGEPS Registration
  - c) Income/Business Tax Returns; and
  - d) Notarized Omnibus Sworn Statement;