



May 16, 2022

Undersecretary Renato L. Ebarle
 Department of Labor and Employment

Dear **Usec. Ebarle**,

Thank you for considering **Kahuna Hotel, Café and Restaurant Inc.** as venue for your upcoming event on May 19-21, 2022 (2 nights) for a guaranteed 40 pax.

Food and Accommodation for 3 days

| DETAILS | TOTAL |
|--|-------------------|
| Accommodation | |
| Lease of venue for the conduct of BLR Strategic Planning, GAD Orientation and organization Development | 160,450.00 |
| Food and Accommodation for 3 days at La Union | |
| Quadruple Sharing | |
| Meals (Managed Buffet) | 103,550.00 |
| 40 Breakfast (<i>managed buffet</i>) | complimentary |
| 40 AM Snack | |
| 40 Lunch (<i>managed buffet</i>) | |
| 40 PM Snack | |
| 40 Dinner (<i>managed buffet</i>) | |
| Free use of Function Room (LCD Projector, sound system, WIFI) | |
| Free Flowing coffee/ tea/ water | |
| Free Welcome Streamer | |
| TOTAL CONTRACT PRICE | 264,000.00 |

- Inclusive of 5% Service charge
- Function Room set-up with facilities such as projector and screen, whiteboard and markers, notepads, pencils, folders and flowing coffee and tea
- Meal(s)
 Day 1- AM Snack, Lunch, PM Snack, Dinner
 Day 2- Breakfast, AM Snack, Lunch, PM Snack, Dinner
 Day 3- Breakfast, Am Snack, Lunch
- Free use of Wi-Fi
- Free parking
- Free Swimming pool use, Frisbee, billiards and beach volleyball/soccer

STANDARD FEATURES IN ALL ROOMS

- Large Flat Screen TV with Cable Signal
- Air Conditioning
- Garden sitting area for each room
- Balinese style bathrooms with hot and cold shower
- Bath Guest Amenities
- Safety Deposit Box inside the room



TERMS and CONDITIONS:

We require a detailed rooming list prior to the date of the function. Please indicate the complete arrival details as expected VIPs with their specific designation to facilitate check-in procedures.

Check-in time is 2pm. Check-out time is 12nn.

Charges such as mini bar consumption, room service, laundry and pressing, telephone calls, massage services, meals consumption made in Kahuna Clubhouse and Bar will be charged on Personal Account and must be settled upon check out unless signed by authorized signatories and will be charged to the account of client. Corkage fee will be charged to any brought in food and beverages inside the resort.

Billing Arrangements:

- Sendbill (payment must be settled within 30 days)
- A penalty of 2% per month will be charged on all overdue accounts.
- For check payment must be deposited to the BDO account indicated below.

Kahuna Hotel, Café and Restaurant Inc.
Banco De Oro
Account Number 4430267394

Charging Guideline

Lechon – TBD
Wine and other hard liquor per bottle – P1,500.00
Videoke – P2,500.00

Wash Down/Cancellation:

Rooms

- Cancellations/reduction of the number of rooms done 15 days before the check-in date shall be subject to one-night cancellation charge. If guests fail to arrive on the expected date, a NO-SHOW fee equivalent to one (1) night based on the total number of rooms reserved.

Banquet

- In case of cancellation done fifteen (15) days before the function, a fee equivalent to fifty percent (50%) of the total cost, shall be charged. 100% cancellation fee will be charged for seven (7) days cancellation prior to the function date. If cancellation is made on the day itself, a 100% cancellation charge shall be imposed.

Force Majeure

- Kahuna Resort and Spa and client shall not be liable for failure to comply with this Agreement due to force majeure, labor disputes, natural disasters or other causes beyond the control of the management. No fees shall be charged to you, as clients/guests, for cancellation of reservation or to arrive on the expected date by reason of force majeure justifying cancellation and/or no-show, the incident must only be in the nature of an "Act of God" (i.e. typhoon, earthquake and the like).


Upon confirmation of the above arrangement, please return us a signed copy of this contract on or before **May 19, 2022** via email at info@kahunaresort.com. Should you have questions or inquiries, you may direct them to me by calling us at +63072 607 1040 or 41 or mobile number +63917 885 6566.

We thank you and look forward to the pleasure of welcoming you and your guests at Kahuna Beach Resort and Spa, Inc.

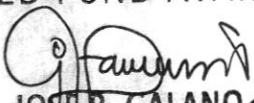
Thank you!


Alice Arquezo
Senior Front Office Associate

Conforme:


Undersecretary Renate L. Ebarle
Department of Labor and Employment

CERTIFIED FUND AVAILABLE


JOSE B. GALANO
OIC-Chief, Accounting Division

₱ 264,000.00
ORS# 2022-05-03976
Mada 13 2022