



HOTEL LUCKY CHINATOWN  
悦華酒店

**CHECK-IN / CHECK-OUT TIME**

- Standard check-in time is 2:00PM while check-out time is 12:00NN. Early arrivals shall be provided subject to room availability.
- For check-out beyond 12:00NN to 6:00PM, a half-day charge shall be imposed based on the confirmed rate.
- For check-out beyond 6:00PM, the whole daily charge shall be imposed based on the confirmed rate.

**RESERVATIONS**

- All reservations shall be coursed through our Sales Office covered with a Booking Order.
- All rates are subject to availability and occupancy of the hotel. In the event of high occupancy and hotel's closed out date, published rates apply.
- Hotel Lucky Chinatown reserves the right to change, amend or modify the terms without notice.
- All non-guarantee reservations will be released 3 days prior to scheduled arrival. Thereafter, with regrets, guest rooms are subject to availability.

**Email:** msantos@hotelluckychinatown.com  
**Telephone Number:** +632 53188188

**PAYMENT AGREEMENTS**

- Send bill arrangement is accepted with complete documentation.

All payment must be paid either cash or company cheque to the account of **HOTEL LUCKY CHINATOWN, INC.**

**Bank Name:** Union Bank of the Philippines  
**Account Number:** 001650002911  
**Branch:** City Place Square Branch

**Bank Name:** BDO Unibank, Inc.  
**Account Number:** 006958009023  
**Branch:** Newport City

**SECURITY**

- The hotel is equipped with Closed Circuit TV (CCTV) that monitors public areas all around the hotel properly and area of responsibility. Vehicle, ID and luggage inspection will be strictly implemented. The hotel, however cannot ensure the security of the items left unattended in the function rooms.

**EXCLUSION OF LIABILITY**

- Hotel Lucky Chinatown will not be held liable or responsible for failure to carry out obligations mentioned herein directly or indirectly brought about by consequences of war, riots, other acts of God or any conditions beyond the control of the hotel.

**CANCELLATION POLICY / NO - SHOW**

<b>FIT POLICY</b> (9 room or less)	<b>GIT POLICY</b> (10 rooms or more)
Cancellation made 48 hours prior arrival is FREE OF CHARGE	<b>(10 - 30 rooms)</b> - Cancellation made 15 days prior arrival is FREE OF CHARGE



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**CONTRACT**

**Atty. Ma. Karina Perida-Trayvilla**

Director IV

**Thru: Ms. Donna De Andres**

Bureau of Workers with Special Concerns

**DEPARTMENT OF LABOR AND EMPLOYMENT**

9th Floor G.E. Antonino Building, T.M Kalaw corner, Jorge Bocobo St, Ermita, Manila, 1000 Metro Manila

09178596788

dcdeandres.bwsc@gmail.com

**RE: "Training on Proposal Making for the Members of the National Anti-Poverty Commission-Workers in the Informal Sector Council (NAPC-WISC)" on March 17-19, 2022.**

Greetings from Hotel Lucky Chinatown!

Thank you for choosing Hotel Lucky Chinatown as a venue for your forthcoming requirement. We sincerely look forward to serving you and ensuring that your event with us shall be a very successful one. In line with this, please find below the following pertinent details for your review and conform as follows;

<b>GOVERNMENT RATE LIVE IN</b>			
<b>DATE OF EVENT</b>		<b>MARCH 17-19, 2022</b>	
<b>NUMBER OF PARTICIPANTS</b>		<b>25</b>	
<b>NUMBER OF DAYS</b>		<b>3DAYS /2NIGHT</b>	
<b>ROOM REQUIREMENTS</b>		<b>12 Twin Sharing</b>	
<b>TOTAL</b>		<b>PHP100,000</b>	
<b>BANQUET</b>			
<b>DATE</b>	<b>TIME</b>	<b>MEAL PACKAGES</b>	<b># OF PAX</b>
March 17	6:00pm – 8:00pm Café de China town	<b>Plated Dinner</b> Tom Yum Soup Chicken BBQ Fillet Tofu with Mushroom Steamed Rice Mango Cream Cake One Round of Iced Tea	25
March 18	8:00am – 8:00pm Function Room	<b>Plated Breakfast</b> Corned Beef Scrambled Egg Garlic Rice Fresh Fruit Coffee or Tea <b>AM Snacks</b> Kung Pao Chicken Pasta One Round of Iced Tea <b>Plated Lunch</b> Cream of Mushroom Soup Roasted Herb Chicken with Gravy Grilled Mixed Vegetable Steamed Rice Mango Sago One Round of Iced Tea <b>PM Snacks</b>	25



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		Grilled Chicken Salad Sandwich One Round of Iced Tea <b>Plated Dinner</b> Cream of Corn Soup Fish Fillet with Black Bean Sauce Stir Fry Kangkong Steamed Rice Salted Caramel Cake One Round of Iced Tea	
March 19	Café de Chinatown Function Room 8:00am – 12:00nn	<b>Plated Breakfast</b> Beef Tapa Scrambled Egg Garlic Rice Fresh Fruit Coffee or Tea <b>AM Snacks</b> Japchae One Round of Iced Tea	25

Note: Room and Banquet Reservations is only reserved on or before March 11, 2022 5:00pm otherwise it will be auto release.

**Total Amount : PHP100,000.00 Rooms and Meals only.**

**INCLUSIONS:**

- Plated Meals
- Bottled Water or Juice
- Free WIFI Connection
- Flowing Coffee or Tea Service
- Sound System
- 2 Microphones
- LCD Screen Projector
- White Board with Markers and Pen
- Mints
- Complimentary Parking Tickets (3)
- Breakfast is served at the CAFÉ de Chinatown

**TERMS AND CONDITIONS:**

- **Accommodation with extra bed and complimentary breakfast** *(Applicable for Junior & Executive Suites only)*
  - Extra person charge Php 900.00 nett / person per night for the extra bed with complimentary set breakfast.
- Early Arrivals, Delay Check-in and Late Departures. If your arrival is early in the day and you prefer immediate access to your room, we recommend reserving for the prior night to guarantee immediate access. Similarly, for late departures, reserving an additional night will guarantee access until you leave the hotel room. In the event the actual check-in date is later than the contracted commencement (no show on original check-in date), the charge for the room will commence as stated in the period of reservations.
- **The use of face masks, participants or event attendees, suppliers and other visitors shall be mandatory.**
- **One (1)-meter distance between participants or event attendees, employees, and suppliers shall be observed at all times;**
- **Loitering around the public areas of the venue shall not be allowed;**
- **Entering other guests rooms of your group are not allowed**
- **Group activities or presentations that involve close contact such as dancing and sports shall be prohibited;**

Taking out of unconsumed food is prohibited;