



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila

DOLE-QF-SP-08.10
Revision No. 01
Effective Date: 16 March 2018



BAC Resolution No. 018
Series of 2022

**DECLARING EXCELLENT GENERAL SERVICES, INC. AS THE LOWEST
CALCULATED AND RESPONSIVE BIDDER FOR THE ADMINISTRATIVE SERVICE
PROJECT “PROVISION OF JANITORIAL SERVICES FOR A PERIOD OF
ONE (1) YEAR IN THE DOLE – CENTRAL OFFICE”**

WHEREAS, the Department of Labor and Employment (DOLE) advertised the Invitation to Bid for the bidding of the above-mentioned project with an Approved Budget for the Contract (ABC) of ₱12,177,517.44 in the Philippine Government E-Procurement System (PhilGEPS), DOLE website and conspicuous places at the DOLE’s premises from 27 October 2021 to 02 December 2021;

WHEREAS, the above-mentioned project is included in the Indicative FY 2022 Annual Procurement Plan of the Department;

WHEREAS, in response to the advertisement, four (4) bidders, namely: (1) Excellent General Services, Inc.; (2) Manila Allied Management Services Cooperative; (3) Mansion Maintenance Company, Incorporated; and (4) Ultimate Care Janitorial and Allied Services purchased the bidding documents from the DOLE Bids and Awards Committee (BAC) Secretariat;

WHEREAS, the Pre-bid Conference scheduled on 04 November 2021 was attended by the following bidders: (1) Starcom Manpower and Allied Services; (2) Excellent General Services, Inc.; and (3) Mansion Maintenance Company, Incorporated;

WHEREAS, Supplemental/Bid Bulletin No. 19, Addendum Nos. 01 and 02 were issued to clarify or amend some provisions originally indicated in the Bidding Documents specifically on the specifications under Section VI – Schedule of Requirements and Section VII – Technical Specifications;

WHEREAS, the submission and opening of bids originally scheduled on 16 November 2021 was rescheduled twice, 23 November 2021 and 02 December 2021 to comply with Sections 22.5.1 and 29 of the 2016 Revised IRR of RA No. 9184;

WHEREAS, during the submission and opening of bids, four (4) bidders, namely: (1) Excellent General Services, Inc.; (2) Manila Allied Management Services Cooperative; (3) Mansion Maintenance Company, Incorporated; and (4) Ultimate Care Janitorial and Allied Services submitted their two envelopes containing the eligibility, technical and financial requirements. Upon eligibility check, the technical component of the four (4) bidders were rated as “passed”. Hence the BAC - Technical Working Group (TWG) opened the financial envelopes which were likewise found to be compliant and recommended for bid evaluation;

WHEREAS, based on the evaluation of the bids conducted by the DOLE-BAC TWG, Excellent General Services, Inc. was declared as the Lowest Calculated Bidder per BAC Resolution No. 147, Series of 2021;

WHEREAS, on 10 December 2021, the BAC Secretariat sent a notice to Excellent General Services, Inc. requesting for submission of post-qualification documents;

WHEREAS, on 13 December 2021, Excellent General Services, Inc. submitted their post-qualification documents;

WHEREAS, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by Excellent General Services, Inc., its bid has been found to be responsive;


NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:


- a. To declare Excellent General Services, Inc. as the Lowest Calculated and Responsive Bidder for the project “**Provision of Janitorial Services for a Period of One (1) Year in the DOLE – Central Office**”;
- b. To award the project “**Provision of Janitorial Services for a Period of One (1) Year in the DOLE – Central Office**” to Excellent General Services, Inc. at a contract price of **₱ 10,761,221.28**; and
- c. To recommend for approval by the DOLE Secretary the foregoing findings.

RESOLVED, at the DOLE Main Building, Intramuros, Manila, this 19th day of January 2022.


DOLE BIDS AND AWARDS COMMITTEE

Recommending Approval:



LILY PEARL L. GUERRERO
OIC-Director, Administrative Service
and Regular Member, BAC/End-user


ASEC. WARREN M. MICLAT
Director, Financial and Management Service
(concurrent) and Regular Member, BAC


ALEX V. AVILA
Assistant Secretary
and Vice – Chairperson, BAC


PHILIP A. PAREDES
Undersecretary,
Concurrent Director, Legal Service
and Chairperson, BAC

Approved by:


SILVESTRE H. BELLO III
Secretary

17 FEB 2022
07 FEB 2022