



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Intramuros, Manila



**CONTRACT AGREEMENT**

THIS AGREEMENT, made this \_\_\_\_ day of FEB 23 2022, 2022 between the **DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE)**, with office address at DOLE Main Building, General Luna corner Muralla Streets, Intramuros, Manila, represented by **Undersecretary RENATO L. EBARLE** hereinafter called the "**DOLE**" and **QUARTZ BUSINESS PRODUCTS CORPORATION** with office address at 15<sup>TH</sup> Floor, Capital House, 9<sup>th</sup> Avenue cor. 34<sup>th</sup> Street, Bonifacio Global City, Taguig City represented by its Account Manager, **MR. REIMAR L. FORTUNA** hereinafter called the "**Supplier**".

**WHEREAS**, the DOLE invited Bids for certain goods and ancillary services, particularly "Rental of Thirty Six (36) units Multi-Function Photocopying Machines for a Period of One (1) Year by the DOLE Central Office" and the **DOLE** has accepted a total Bid for **One Million Four Hundred Ninety Eight Thousand Eight Hundred Pesos Only (₱1,498,800.00)**, hereinafter called the "**Contract Price**".

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility Requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Notice of Award of Contract; and the Bidder's conforme thereto;
  - iv. Performance Security; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that**

additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **One Million Four Hundred Ninety Eight Thousand Eight Hundred Pesos (P1,498,800.00)** or such other sums as may be ascertained, Quartz Business Products Corporation agrees to provide **"Rental of Thirty Six (36) units Multi-Function Photocopying Machines for a Period of One (1) year by the DOLE Central Office"** in accordance with its Bid.
4. The **DOLE** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered by:

**DEPARTMENT OF LABOR AND  
EMPLOYMENT**

**QUARTZ BUSINESS PRODUCTS  
CORPORATION**

By:

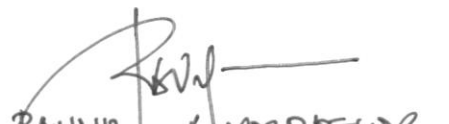
By:

  
**RENATO L. EBARLE**  
Undersecretary

  
**REIMAR L. FORTUNA**  
Account Manager


Signed in the presence of:

  
**LILY PEARL L. GUERRERO**  
OIC-Director, Administrative Service

  
**RAINNA A. VERDOFWYZ**  
Quartz Business Products Corporation

Certified Funds Available: **₱ 1,498,800.-**

**ORS 2022-01-396**

  
**RICHELDA L. BALLAD**  
Department Chief Accountant  
Financial and Management Service

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES) s.s  
CITY OF MAKATI)

**BEFORE ME**, the undersigned Notary Public in and for CITY OF MAKATI Philippines, on this day personally appeared:

Name	Competent Government Identification Card	Date and Place Issued
<b>RENATO L. EBARLE</b> In his capacity as Undersecretary of the Department of Labor and Employment	RLE 180611 (DOLE ID No.)	DOLE, Manila
<b>REIMAR L. FORTUNA</b> In his capacity as Account Manager of Quartz Business Products Corporation	Non-Professional Driver's License No. N01-11-027456	Issued on May 16, 2019 In Binangonan City

Known to me to be the same persons whose names are subscribed to the foregoing Contract and who executed the same as acts of their free will and deed of their respective principals.

This instrument refers to the Contract Agreement for the **Rental of Thirty Six (36) units Multi-Function Photocopying Machines for a Period of One (1) year by the DOLE Central Office** consisting of three (3) pages including this page on which this acknowledgment is written and signed by the parties.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my notarial seal at CITY OF MAKATI, Philippines on this FEB 23 2022 day of FEBRUARY, 2022.

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Series of 2022

*[Signature]*  
ATTY. EDUARDO A. RAMOS  
(COMMISSION NO. M-239)  
NOTARY PUBLIC FOR MAKATI CITY  
UNTIL JUNE 30, 2022 PER B.M. NO. 3795  
11 KALAYAAN AVENUE EXTENSION,  
BARANGAY WEST REMBO, MAKATI CITY  
SC Roll No. 62179/04-26-2013  
IRP NO. 171365/01-03-2022/Pasig City  
PTR NO. MKT 8852502/01-03-2022/Makati City  
MCLE Compliance No. VI-0007878/4-0c-2018