

Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Intramuros, Manila

**BAC-BLE-2021-12-12**

**JOB ORDER**

December 28, 2021

Requesting Office: <b>BUREAU OF LOCAL EMPLOYMENT</b>				
Supplier: <b>VJ GRAPHIC ARTS, INC.</b> Unit 12NO, Future Point Plaza 2, 115 Mother Ignacia ave., Q.C.			Mode of Procurement: Small Value Procurement	
Please deliver the item/s w/in <b>15</b> calendar days at 2nd Floor, Property Division, DOLE Main Building, Intramuros, Manila upon approval of proofing				
QTY.	UNIT	ARTICLES/SPECIFICATIONS	UNIT PRICE	TOTAL AMOUNT
6,000	cps.	<b>Printing of Jobsfit COVID-19 Labor Market Information Report: The Road to Recovery</b>  <b>Material Specifications:</b> <b>Book:</b> <b>Process:</b> Digital Offset Printing <b>Size:</b> A4 spread 16.54" x 11.69" Folded 8.27" x 11.69 <b>Color:</b> Full color <b>Materials:</b> Front and Back Cover - C2S#220 with plastic lamination  <b>Inside pages:</b> C2S#80 <b>Pages:</b> 36 pages (including front and back cover) <b>Bind:</b> Saddle Stitch	31.00	186,000.00
<b>One Hundred Eighty Six Thousand Pesos Only</b>			<b>TOTAL</b>	<b>186,000.00</b>
C O G N E D N I E T R I A O L N S 1, Delivery/Rendering of services shall be made within the period indicated above. Otherwise, a penalty of 1/10 of 1% of the total amount of the JO shall be imposed for each day of delay. 2. Services delivered shall be subject to cation for each day of delay 3. All works not complying with the description indicated on this JO shall be returned and shall be replaced by the supplier 4. The supplier shall be responsible for damaged goods due to careless packing/handling 5. The supplier shall return the original copy of the JO to the Property division and submit invoices and Delivery Receipt (3 copies) indicated in the JO No. 6. DOLE shall not be responsible for services rendered without a duly signed and approved job order. 7. In case of any violation of the above conditions, DOLE shall take the necessary legal action.				
<b>ACCOUNTING:</b> <b>RICHELDA L. BALLAD</b> Chief Accountant <i>JAN</i>			<b>RECEIVED BY:</b> <i>PERCUTAN/BXM 1/13/22</i>	
<b>REQUISITIONER:</b> <b>DOMINIQUE R. TUTAY</b> Assistant Secretary and Concurrent Director, BLE			<b>APPROVED BY:</b> <i>Renato L. Ebarle</i> <b>RENATO L. EBARLE</b> Undersecretary	

DRS # 2021-12-09511  
29-Dec-2021