



Indicative FY 2022 Annual Procurement Plan - Non CSE of the Department of Labor and Employment - Central Office (UPDATED)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GENERAL SERVICES													
1	Provision of Janitorial Services for One (1) Year in the DOLE Central Office	CO	Yes	Competitive Bidding	October 2021	October 2021	January 2022	February 2022	GoP	12,565,000.00	12,565,000.00		Engaging the services of a service agency to provide and maintain sanitation, cleaning and other janitorial works for DOLE, Executive Buildings, surrounding premises and as well as the offices of its Bureaus for a period of one year
2	Provision of Security Services for One (1) Year in the DOLE Central Office	CO	No	Competitive Bidding	August 2022	August 2022	September 2022	October 2022	GoP	15,130,000.00	15,130,000.00		Engaging the services of a security agency for a period of one year.
3	Rental of Multi-function Photocopying Machines for a Period of One (1) Year by the DOLE Central Office	CO	Yes	Competitive Bidding	October 2021	October 2021	January 2022	February 2022	GoP	5,210,000.00	5,210,000.00		Engaging the services of a supplier to provide multi-functional printing/copying machines adaptable to the needs of the Department.
4	Provision of Pest Control for DOLE Central Office for a Period of One (1) Year	CO	Yes	Competitive Bidding	October 2021	October 2021	January 2022	February 2022	GoP	410,000.00	410,000.00		Engaging the services of a pest control service contractor to provide general pest control services for the Department for a period of one year.
5	Supply and Delivery of Purified Drinking Water for Officials and Employees of the DOLE Central Office for a Period of One (1) Year	CO	Yes	Competitive Bidding	October 2021	October 2021	January 2022	February 2022	GoP	600,000.00	600,000.00		Engaging the services of a contractor to supply purified drinking water for the officials and employees of the Department for a period of one year
6	Other General Services	CO	No	Competitive Bidding/Shopping/NP-53.9 Small Value Procurement	January to December 2022				GoP	1,803,000.00	1,803,000.00		-
REPAIR AND MAINTENANCE													
7	Building and Other Structures	CO	No	Competitive Bidding/Shopping/NP-53.9 Small Value Procurement	January to December 2022				GoP	883,700.00	883,700.00		Works to be undertaken to maintain proper conditions of all the Property, Plant and Equipment of the Department
8	Machinery	AS & ILAB	No	Shopping/NP-53.9 Small Value Procurement	as need arises				GoP	220,000.00	220,000.00		-
9	Office Equipment	CO	No	Shopping/NP-53.9 Small Value Procurement	as need arises				GoP	1,106,000.00	1,106,000.00		-
10	Maintenance of DOLE Network Equipment	PS	No	Competitive Bidding	October 2021	October 2021	January 2022	February 2022	GoP	3,000,000.00	3,000,000.00		Maintenance and Upgrading of the Network Facilities



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11	ICT Equipment	CO	No	Competitive Bidding/Shopping/NP-53.9 Small Value Procurement	as need arises				GoP	9,220,000.00	9,220,000.00		For emergency repairs of IT Equipment ; PS alloted P8,610,000.00 for its ICT Equipment
12	Communication Equipment	AS & LS	No	Shopping/NP-53.9 Small Value Procurement	as need arises				GoP	110,000.00	110,000.00		-
13	Printing Equipment	LS	No	Shopping	as need arises				GoP	10,000.00	10,000.00		-
14	Other Machinery and Equipment	BWC	No	Shopping/NP-53.9 Small Value Procurement	as need arises				GoP	435,000.00	435,000.00		-
15	Motor Vehicles	CO	No	Shopping	as need arises				GoP	1,290,000.00	1,290,000.00		-
16	Other Transportation Equipment	ILAB	No	Shopping	as need arises				GoP	100,000.00	100,000.00		-
17	Furniture and Fixtures	BWC & ILAB	No	Competitive Bidding/Shopping/NP-53.9 Small Value Procurement	as need arises				GoP	11,000,000.00	11,000,000.00		-
18	Other Property, Plant Equipment	AS	No	Shopping	as need arises				GoP	15,000.00	15,000.00		-
19	Provision of Comprehensive Preventive Maintenance and Repair Services of the Three (3) Elevator Units Located at the DOLE Main Building	AS	Yes	Competitive Bidding	October 2021	October 2021	January 2022	February 2022	GoP	720,000.00	720,000.00		-
TRAVELLING EXPENSES													
20	Local and Foreign Travels and other travel incidental expenses	CO	No	Shopping	January to December 2022				GoP	46,548,400.00	46,548,400.00		Official Travel expenses for local and foreign travels of Department's officials and employees subject to existing rules and regulations and travel rates. (purchase of airline tickets, provide technical support to the various DOLE programs/activities)
TRAINING AND SCHOLARSHIP EXPENSES													
21	Training Service Provider for the Online Training on ISO 9001: 2015 Quality Management System	FMS	Yes	Competitive Bidding	October 2021	October 2021	January 2022	February 2022	GoP	500,000.00	500,000.00		-