



REQUEST FOR PRICE QUOTATION

RFQ No. BAC- 2021-11-020

Date: _____
 Name of Company: _____
 Address: _____
 Business Permit No.: _____ TIN No. _____
 PhilGEPS Registration No.: _____

Please quote your lowest net price, taxes included for the item/s described below and submit your **signed and sealed** quotation to the DOLE- BAC Secretariat at 2nd Floor, DOLE Main Building, Intramuros, Manila not later than **11:30 a.m.** on DEC 03 2021, 2021 at which date and time, all submitted quotations will be opened. Late bids shall not be accepted.

Approved Budget for the Contract is **Php 270,000.00**

ATTY. PHILIP A. PAREDES
 Undersecretary
 Concurrent Director, Legal Service
 and Chairperson, BAC

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

QTY./UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	SUPPLY AND DELIVERY OF 900 PIECES POLO SHIRT FOR THE 88th DOLE ANNIVERSARY CELEBRATION		
900 Pcs.	Specifications: POLO Shirt - With Embroidered DOLE Logo (left chest) - Canvass print at the back - Color: White - Honeycombed - Branded Note: Please see attached sample shirt print for reference.	P_____.	P_____

	<p>Delivery date: Within Three (3) days upon receipt of Purchase Order.</p>	<p>P _____</p>	<p>P _____</p>
--	--	----------------	----------------

Delivery Period: Within Three (3) days upon receipt of Purchase Order.

Name of Company	
Complete Address	
Telephone No./Fax	
Printed Name of Owner/Authorized Representative and Signature	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by your or any of your duly authorized representative/s.
7. The DOLE shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DOLE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
9. The bidder that submitted the lowest calculated bid shall submit the following documents to the BAC Secretariat within 5 calendar days from receipt of written notification:
 - a) Business Permit/Mayor's Permit;
 - b) PhilGEPS Registration
 - c) Income/Business Tax Returns; and
 - d) Notarized Omnibus Sworn Statement;