



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
 Intramuros, Manila



REQUEST FOR PRICE QUOTATION

RFQ No. BAC- 2021-11-017

Date: _____
 Name of Company: _____
 Address: _____
 Business Permit No.: _____ TIN No. _____
 PhilGEPS Registration No.: _____

Please quote your lowest net price, taxes included for the item/s described below and submit your **signed and sealed** quotation to the DOLE- BAC Secretariat at 2nd Floor, DOLE Main Building, Intramuros, Manila not later than **11:30 a.m.** on NOV 15 2021, 2021 at which date and time, all submitted quotations will be opened. Late bids shall not be accepted.

Approved Budget for the Contract is **Php 312,000.00**

Philip A. Paredes
ATTY. PHILIP A PAREDES
 Undersecretary and
 Chairperson, BAC

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

QTY./UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
LOT 1 Pieces	Printing 2022 LEES Desk Calendar Material Specifications: - Size: 6" x 4" <i>Cover Page:</i> 1 leaf cover, C2S 180, Digital printing, full color, 1-side printing - Inside pages: C2S 180, Glossy, Digital printing, Full color, 2-side printing - Binding: White double loop wire Others: One (1) leaf cover <i>- NO. OF Pages: 16 leaves (back to back print, full colors print)</i>	P _____	P _____
LOT 2 Pieces	Printing of 2022 LEES and BLR Journal Material Specifications: -Size: B6, 5" X 7" - No of pages: Maximum of 125 leaves (back to back print, full color print)		

	<p>- Cover page: Hardcover matte, pasteboard #20, C2S100 matte, logo and text printing - Binding: thread stitching/sewn binding</p> <p>Inside pages: -Fly leaf: 8 pages (front cover and back cover, Matte 120#, 0/0) - Inside Pages: 125 leaves, 80 gsm; cream, full color print, Customized designs, Rules paper on blank pages - With pocket on back cover.</p> <p>Delivery Period: Twenty (20) Calendar Days upon issuance of Notice to Proceed.</p>		
Name of Company			
Complete Address			
Telephone No./Fax			
Printed Name of Owner/Authorized Representative and Signature			

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by your or any of your duly authorized representative/s.
7. The DOLE shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DOLE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

9. The bidder that submitted the lowest calculated bid shall submit the following documents to the BAC Secretariat within 5 calendar days from receipt of written notification:

- a) Business Permit/Mayor's Permit;
- b) PhilGEPS Registration
- c) Income/Business Tax Returns; and
- d) Notarized Omnibus Sworn Statement;
- e) FDA Certificate