



FOR THE BIDDING OF
SUPPLY AND DELIVERY OF TWO (2) UNITS HEAVY DUTY
DOCUMENT SCANNER

Reference No.: DOLE- IB No. 2021-30
 Funding Source: FY 2021 General Appropriations Act
 PR Nos.: BAC-FMS-2021-10-078

- The Department of Labor and Employment (DOLE), through the FY 2021 General Appropriations Act (GAA) intends to apply the sum of ₱165,000.00 being the ABC to payments under the contract for *Supply and Delivery of Two (2) units Heavy Duty Document Scanner*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The DOLE invites PhilGEPS registered service provider to apply for eligibility and to bid for the hereunder project:

Lot No.	Qty.	Item/Description	Approved Budget for the Contract	Price of Bid Documents	Delivery Period
1	lot	1 unit Heavy Duty Document Scanner Specification: Scanner Type: Desktop type sheet fed scanner Image Sensor Type: contact image sensor Scanning Modes: Black & white, Error diffusion, 256-level grayscale, Advance text enhancement, Advance text enhancement II, 24-bit color Daily Scan Volume: 7,000 pages/day Scanning Speed: 60 ppm/120 ip, at 200dpi, A4/B&W, Grayscale, 50 ppm/100ipm, at 200dpi, A4/color Feeder Capacity: Up to 60 sheet Document Size: Plain: W 54 mm to 216 mm (2.12" to 8.5") L 50.8 mm to 356 mm (2" to 14") Business: W 50.8mm to 55mm (2" to 2.17") L 85mm to 91mm (3.35" to 3.58") Card: 54mm x 86mm (2.1" x 3.4") (ISO Standard) Paper size: Width: up to 8.5", Length: up to 14" Long document mode up to 118"	₱80,000.00	₱500.00*	Forty-five (45) calendar days upon receipt of Notice to Proceed

		<p>Scanning Resolution: 150 x 150dpi/200 x 200dpi/240 x 240dpi/300 x 300dpi/400 x 400dpi/600 x 600dpi</p> <p>Standard Connectivity: Hi-Speed USB (USB 2.0)</p> <p>High quality Image Processing Feature: Batch separation musing black sheets, Color drop out/enhancement, deskew, Character emphasis, Text enhancement, Text orientation recognition, Prevent bleed through/Remove background, Automatic page smize detection, Multistream, Skip blank page</p> <p>Other Functions: Folio scanning, Double feed release, Separation retry with OCR (Optical Character Recognition) functionality, Capable of zonal OCR a nd indexing</p> <p>Scanner Driver/Software: Windows: ISIS/TWAIN driver, captureontouch, Captureperfect, Korax virtual ReScan basic, eCopy PDF Pro office Mac: TWAIN driver, captureontouch, MAC ready OS</p> <p>Warranty: (One) 1 Year onsite warranty on parts and service for document scanner</p>			
2	lot	<p>1 unit Heavy Duty Document Scanner</p> <p>Specification</p> <p>Scanner Type: Destop type sheet fed scanner</p> <p>Image Sensor Type: Contact image sensor</p> <p>Scanning Modes: Black & white, Error diffusion, 256-level grayscale, Advance text enhancement, Advnace text enhancement II, 24-bit color</p> <p>Daily Scan Volume: 7,500 pages/day</p> <p>Scanning Speed: 60 ppm/120 ip, at 200dpi, A4/B&W, Grayscale, 50 ppm/100ipm, at 200dpi, A4/color</p> <p>Feeder Capacity: Up to 60 sheet</p> <p>Document Size: Plain: W 54 mm to 216 mm (2.12" to 8.5") L 50.8 mm to 356 mm (2" to 14") Business: W 50.8mm to 55mm (2" to 2.17") L 85mm to 91mm (3.35" to 3.58") Card: 54mm x 86mm (2.1" x 3.4") (ISO Standard)</p> <p>Paper size: Width: up to 8.5", Length: up to 14"</p> <p>Long document mode up to 118"</p> <p>Scanning Resolution: 150 x 150dpi/200 x 200dpi/240 x 240dpi/300 x 300dpi/400 x 400dpi/600 x 600dpi</p> <p>Standard Connectivity: Hi-Speed USB (USB 2.0)</p> <p>High quality Image Processing Feature: Batch separation musing black sheets, Color drop out/enhancement, deskew, Character emphasis, Text enhancement, Text orientation recognition, Prevent bleed through/Remove background, Automatic page smize detection, Multistream, Skip blank page</p> <p>Other Functions: Folio scanning, Double feed release, Separation retry with OCR (Optical Character Recognition) functionality, Capable of zonal OCR a nd indexing</p> <p>Scanner Driver/Software:</p>	₱85,000.00	₱500.00**	Forty-five (45) calendar days upon receipt of Notice to Proceed

		Windows: ISIS/TWAIN driver, captureontouch, Captureperfect, Korax virtual ReScan basic, with embedded processor Warranty: (One) 1 Year onsite warranty on parts and service for document scanner			
3	Lot	1 unit Heavy Duty Document Scanner	₱80,000.00	₱500.00***	Forty-five (45) calendar days upon receipt of Notice to Proceed
		1 unit Heavy Duty Document Scanner	₱85,000.00		
<p>*If the prospective bidder/s opted to bid for Lot 1, the cost of the bidding documents is only ₱500.00 **If the prospective bidder/s opted to bid for Lot 2, the cost of the bidding documents is only P 500.00 ***If the prospective bidder/s opted to bid for Lots 1 and 2, they can save in the cost of the bidding documents.</p>					

2. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. The schedule of bidding activities is as follows:

ACTIVITIES	SCHEDULE
Issuance of Bidding Documents	28 October 2021 to 16 November 2021
Pre-Bid Conference	4 November 2021; 9:30 a.m.
Deadline of Submission and Opening of Bids	16 November 2021; 9:30 a.m.

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
5. Prospective Bidders may obtain further information from DOLE and inspect the Bidding Documents at the address given below during office hours.
6. The complete set of Bidding Documents may be purchased at the DOLE BAC Secretariat (see address below) upon payment of price of bid documents indicated above. The Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) (www.philgeps.gov.ph) and DOLE (www.dole.gov.ph) provided that Bidders shall pay the price not later than the submission of their bids.