

SHORTLIST CRITERIA

CRITERIA	POINTS
1. The capability of the consultant to develop interactive electronic leaning web-based platform or similar course authoring tools or application	20 pts
1.1. The number of consultancy contracts accomplished	
<ul style="list-style-type: none"> ▪ 5 contracts and above - 10 pts ▪ 3-4 contracts - 7 pts ▪ 2-3 contracts - 3 pts ▪ Below 2 contracts - 1 pt ▪ No contract - 0 	
1.2. The total amount of contracts (maximum 10 pts.)	
<ul style="list-style-type: none"> ▪ 500k and above - 10 pts ▪ 400-499k - 8 pts ▪ 300-399k - 6 pts ▪ 200-299k - 3 pts ▪ Below 200k - 2 pts ▪ 0 - 0 	
2. Applicable experience of the consultant.	40 pts
2.1. Experience in the development of interactive course authoring tools or web-based application.	
<ul style="list-style-type: none"> ▪ 8 years and above - 20 pts ▪ 6 - 7 years - 16 pts ▪ 4 - 5 years - 12 pts ▪ 2 - 3 years - 8 pts ▪ 1 year - 4 pts ▪ No experience - 0 	
2.2. Experience in project management and consultation	
<ul style="list-style-type: none"> ▪ 8 years and above - 20 pts ▪ 6 - 7 years - 16 pts ▪ 4 - 5 years - 12 pts ▪ 2 - 3 years - 8 pts ▪ 1 year - 4 pts ▪ No experience - 0 	
3. Education and Training	20 pts.
3.1. Educational Attainment of the Consultant	
<ul style="list-style-type: none"> ▪ With a master's degree & above - 10 pts ▪ College graduate - 7 pts ▪ Technical Vocational graduate - 5 pts ▪ College or Tech. Voc. Undergraduate - 3 pts 	
3.2. Relevant training on the creation, review, and revision of manuals, guidelines, and/or policies	
<ul style="list-style-type: none"> ▪ 5 and above - 10 pts ▪ 3-4 trainings - 7 pts ▪ 1-2 trainings - 5 pts ▪ 0 trainings - 0 	
	20 pts

4.	Current workload relative to the capacity to undertake the project	
	<ul style="list-style-type: none"> ▪ 6 and above - 5 pts ▪ 4-5 - 10 pts ▪ 2-3 - 15 pts ▪ 0-1 - 20 pts 	
TOTAL POINTS		100 pts.
<i>(TOTAL MINIMUM POINTS TO QUALIFY)</i>		70 pts.

TECHNICAL EVALUATION CRITERIA

CRITERIA	POINTS
I. Experience and Capability of the Consultant	
1. The educational qualification and years of experience relative to the consultancy project	20 pts
I.1 Educational background With doctoral degree10 pts With a master's degree.....9 pts College graduate8 pts Professional License7 pts I.2 Number of years and exposure to the subject matter 10 years and above10 pts 6-9 years9 pts 4-5 years8 pts 3-1 years7 pts	
2. Experience in the development of interactive course authoring tools or web-based application	30 pts
2.1 Experience and knowledge in web-base application 10 years and above15 pts 7-9 years14 pts 4-6 years13 pts 2-3 years12 pts 1 year11 pts None10 pts 2.2 Feedback from previous clients. Highly recommended by past clients and colleagues.....15 pts Very satisfactory13 pts Satisfactory.....11 pts No recommendation9 pts	
(Maximum of 50 pt. and minimum of 35 pts)	
II. Capacity to undertake the project	
1. Capacity in project management and consultation	30 pts
8 years and above.....30 pts 6 - 7 years.....28 pts 4 - 5 years.....26 pts 2 - 3 years.....24 pts 1 year.....22 pts	

<p>2. Current workload relative to the capacity to undertake the project</p> <p>6 and above.....14 pts 4 - 516 pts 2 - 318 pts 0 - 1.....20 pts</p>	20 pts
(Maximum of 50 pts and a minimum of 35 pts)	
TOTAL POINTS	
<i>Total Minimum Points to Qualify</i>	70 pts