



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



REQUEST FOR PRICE QUOTATION

RFQ No. 2021-08-013

Date: _____

Name of Company: _____

Address: _____

Business Permit No.: _____ TIN No. _____

PhilGEPS Registration No.: _____

Please quote your lowest net price, taxes included for the item/s described below and submit your **signed and sealed** quotation to the DOLE- BAC Secretariat at 2nd Floor, DOLE Main Building, Intramuros, Manila not later than 11:00 a.m. on AUG 31 2021 at which date and time, all submitted quotations will be opened. Late bids shall not be accepted.

Total Approved Budget for the Contract is **₱230,000.00**


ATTY. FEDERICO V. ABUAN, JR.
Assistant Secretary and
Chairperson, BAC

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

QTY./UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
100 copies	Printing of DOLE 2020 Performance Report Specifications: Size: Width: 10 inches Height: 9 inches Width: 20 inches Height: 9 inches (spread) Cover (front/back): Hard Cover Linen Blend Embossing of front exterior flap on the ff: - DOLE logo, texts, and DOLE Building Visual	Php_____	Php_____

	<p>Paper for Inside Pages: Silk coated art paper C2S120 gsm</p> <p>Number of Pages: 335 pages including covers (front and back) and two (2) endpapers before and after text block</p> <p>Color: Full-color</p> <p>Printing process: Offset printing</p> <p>Binding: Perfect binding (Hardcover Casebound)</p> <p>Proofing: Three (3) times</p> <p>Delivery Period: Fifteen (15) calendar days from acceptance of approved Job Order – including proofing.</p>		
Name of Company			
Complete Address			
Telephone No./Fax			
Printed Name of Owner/Authorized Representative and Signature			

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by your or any of your duly authorized representative/s.
7. The DOLE shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DOLE may rescind or terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies available under circumstances.
9. The bidder that submitted the lowest calculated bid shall submit the following documents to the BAC Secretariat within 3 calendar days from receipt of written notification:
 - a) Business Permit/Mayor's Permit;
 - b) PhilGEPS Registration;
 - c) Latest Income/Business Tax Return; and
 - d) Notarized Omnibus Sworn Statement in accordance with Section 25.3 of the 2016 Revised IRR of RA 9184