

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF LABOR AND EMPLOYMENT in the CSC website:

MS. BRENALYN M. PEJI

Date:

21 JUL 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Supervising Labor and Employment Officer (Vice Labayani, Geraldine B.)	OSEC-IDOLEB-SVLEO-3-1998	22	68,415.00	Bachelor's Degree relevant to the job	Sixteen (8) hours relevant training	Three (3) years relevant experience	CS-Professional or 2nd Level Eligibility		DOLE Central Office-Bureau of Local Employment	
2	Senior Labor and Employment Officer (Vice Lapiz, Christopher P.)	OSEC-IDOLEB-SRLEO-13-1998	19	48,313.00	Bachelor's Degree relevant to the job	Eight (8) hours relevant training	Two (2) years relevant experience	CS-Professional or 2nd Level Eligibility		DOLE Central Office-Bureau of Local Employment	
3	Labor and Employment Officer II (Vice Arquero, Jinky Mae I.)	OSEC-DOLEB-LEO2-162-1998	13	28,276.00	Bachelor's Degree relevant to the job	None required	None required	CS-Professional or 2nd Level Eligibility		DOLE Central Office-Bureau of Local Employment	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **02 AUG 2021**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DOMINIQUE R. TUTAY

Department Assistant Secretary and Concurrent Head, Bureau of Local Employment

6th Fl., First Inframuros Bf Condo Corp, Solana St cor Andres Soriano Ave., Inframuros, Manila

www.dole.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.