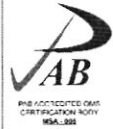




Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



CONTRACT AGREEMENT

THIS AGREEMENT, made this FEB 22 day of _____, 2021 between the **DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE)**, with office address at DOLE Main Building, General Luna corner Muralla Streets, Intramuros, Manila, represented by **Undersecretary RENATO L. EBARLE**, hereinafter called the "**DOLE**" and **OTUS COPY SYSTEMS, INC.** with office address at 10th Floor, MG Tower, 75 Shaw Boulevard, Mandaluyong City represented by its General Manager for South Manila Operations, **MR. ERWIN C. MANARPIIS** hereinafter called the "**Service Provider**".

WHEREAS, the DOLE invited Bids for certain goods and ancillary services, particularly "Rental of Thirty Four (34) units Multi-Function Photocopying Machines for a Period of One (1) Year by the DOLE Central Office" and the DOLE has accepted a total Bid for **One Million Nine Hundred Fifty Nine Thousand Three Hundred Eighty Four Pesos Only (₱1,959,384.00)**, hereinafter called the "**Contract Price**".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Notice of Award of Contract; and the Bidder's conforme thereto;
 - iv. Performance Security; and

- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **One Million Nine Hundred Fifty Nine Thousand Three Hundred Eighty Four Pesos (P1,959,384.00)** or such other sums as may be ascertained, Otus Copy Systems, Inc. agrees to provide **Rental of Thirty Four (34) units Multi-Function Photocopying Machines for a Period of One (1) Year by the DOLE Central Office** in accordance with its Bid.
4. The **DOLE** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered by:

**DEPARTMENT OF LABOR AND
EMPLOYMENT**

OTUS COPY SYSTEMS, INC.

By:


By:


RENATO L. EBARLE
Undersecretary


ERWIN C. MANARPIIS
General Manager for South Manila
Operations

Signed in the presence of:


LILY PEARL L. GUERRERO
OIG-Director
Administrative Service


JENNIFER L. CALAYAG
Otus Copy Systems, Inc.

Certified Funds Available:


RICHELDA L. BALLAD
Department Chief Accountant
Financial and Management Service

1,959,384-
ORS 2021-02-560

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES) s.s
CITY OF QUEZON CITY

QUEZON CITY

BEFORE ME, the undersigned Notary Public in and for _____, Philippines, on this day personally appeared:

Name	Competent Government Identification Card	Date and Place Issued
<u>RENATO L. EBARLE</u> In his capacity as Undersecretary of the Department of Labor and Employment	RLE 180611 (DOLE ID No.)	DOLE, Manila
<u>EDWIN C. MANARPIIS</u> In his capacity as General Manager for South Manila Operations of Otus Copy Systems, Inc.	Passport No. P5353326A	Manila 15 December 2017

Known to me to be the same persons whose names are subscribed to the foregoing Contract and who executed the same as acts of their free will and deed of their respective principals.

This instrument refers to the Contract Agreement for the **Rental of Thirty Four (34) units Multi-Function Photocopying Machines for a Period of One (1) Year by the DOLE Central Office** consisting of three (3) pages including this page on which this acknowledgment is written and signed by the parties.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at QUEZON CITY, Philippines on this FEB 23 day 2021 2021.

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Book No. V
Series of 2021

ATTY. ROGELIO J. BOLVAR
NOTARY PUBLIC IN QUEZON CITY
AM Adm. No. Com. No. NP-124 1-12-19 until 12-31-2020
Commission Extended until June 30, 2021
as per SC ENBANC B.M No. 3795 12/1/2020
IBP O.R No. 132134 MD 2021 & IBP O.R. No. 133076 MD 2022
PTR O.R No. 0695112 D 1/4/21 / Roll No. 33832 / TIN# 129-871-009
MCLE VI-0029583 valid from 12/16/19 Valid until 04/14/22/Quezon City
Address: 31-F Harvard St., Cubao, Q.C.