

Republic of the Philippines  
**Department of Labor and Employment**  
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF LABOR AND EMPLOYMENT in the CSC website:

**BRENALYN A. PEJI**  
Director IV  
Human Resource Development Service

Date: 03 February 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job /Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Internal Auditor I	OSEC-DOLEB-IAUD1-14-2009 (Chrizler Meg H. Salamat)	11	22,316.00	Bachelor's Degree relevant to the job	None required	None required	CS-Professional or 2nd Level Eligibility		DOLE Central Office-Internal Audit Service

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **28 February 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ROVELINDA A. DELA ROSA**

Officer-in-Charge, internal Audit Service  
4th Floor, DOLE Building, Intramuros, Manila  
[ias\\_dole@yahoo.com](mailto:ias_dole@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**