

Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF LABOR AND EMPLOYMENT in the CSC website:

**Ms. BRENALYN A. PEJI**

**HRMO**

Date: 14 January 2021

| No. | Position Title<br>(Parenthetical Title, if applicable) | Plantilla Item No.                      | Salary/<br>Job/<br>Pay<br>Grade | Monthly<br>Salary | Qualification Standards               |                                      |                                      |  |                               | Place of Assignment |
|-----|--|---|---------------------------------|-------------------|---------------------------------------|--------------------------------------|--------------------------------------|--|-------------------------------|---------------------|
|     |  |   |                                 |                   | Education                             | Training                             | Experience                           | Eligibility                              | Competency<br>(if applicable) |                     |
| 1   | Information Technology Officer I                       | OSEC-DOLEB-ITO1-1998<br>(vice Pabustan) | 19                              | 46791             | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | CS-Professional or 2nd Level Eligibility |                               | Planning Service    |
| 2   | Project Evaluation Officer II                          | OSEC-DOLEB-PEO2-2-1998<br>(vice Perea)  | 15                              | 32053             | Bachelor's degree relevant to the job | Four (4) hours of relevant training  | One (1) year of relevant experience  | CS-Professional or 2nd Level Eligibility |                               | Planning Service    |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 29, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**ADELINE T. DE CASTRO**  
Director IV, Planning Service  
6F DOLE Building, Muralla Wing, Intramuros, Manila  
[www.dole.gov.ph](http://www.dole.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.