



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



Certificate No.: AJA15-0048

TERMS OF REFERENCE

PROJECT : PROVISION OF TERMITE CONTROL AND PEST CONTROL SERVICES OF THE DOLE- CENTRAL OFFICE FOR A PERIOD OF ONE (1) YEAR

LOCATION : DOLE MAIN AND EXECUTIVE BUILDINGS
6th FLOOR, B.F. CONDOMINIUM (BLR, BLE)
9TH FLOOR, G.E. ANTONINO BUILDING (BWSC)

DURATION : ONE (1) YEAR

APPROVED BUDGET FOR THE CONTRACT: P372,000.00

I. PURPOSE

The Department of Labor and Employment (DOLE) desires to engage the services of a pest control service contractor to provide general pest control services for the DOLE-Central Office for a period of one (1) year using non-toxic and environmental friendly products.

I. GENERAL CONDITIONS

1. The **SERVICE CONTRACTOR** shall provide the following services:

- a. **GENERAL PEST ABATEMENT** – Regular service aimed to eradicate and control flying and crawling insects, pests especially disease transmitting species such as flies, mosquitoes, fleas and cockroaches, etc.
 - Misting by the use of a propoxur insecticide with the aid of electro mist aerosol machine which transforms spray into ultrafine chemical droplets with water-based chemical for an effective control of mosquitoes, flies and all kinds of flying insects. This will be done inside the building premises.
 - Thermal fogging application of vaporized insecticidal thermal fog that stays in the air for a significant period, particularly effective against dengue mosquitoes, flies and other pests. This will be done inside the building, grounds and parking areas.
 - Spraying of larviciding in all culvert, drainages, and stagnant water to exterminate and control all mosquitoes, flies including their larvae.
 - Residual spraying using safe and appropriate chemicals for the
 - control of cockroaches, ants, silverfishes, bedbugs, fleas and other crawling insects affecting health.

- Treatment of appropriate chemicals to concerned areas such as stockrooms, toilets, built-in cabinets, and trash can, under kitchen sink, garbage areas, floor drain, drainages, stagnant water, locker room, and other pest breeding places within the building premises.
- b. **RODENT ABATEMENT** – Regular service aimed at controlling rodent existing in the premises. Eradication and control shall be effective through the installation/application of rodenticides and/or mechanical devices or a combination of both. Dead rats shall be disposed properly by the contractor after every service.
- Conduct regular inspection of all potential harborages and food sources or rodents, install fine wire mesh cover on holes where the rats can pass through such as floor drain, drainage, ceiling, doors, double wall partition, etc., to avoid entry of rodents as well as regular inspection of all bait stations
 - Slow and fast acting anti-coagulant baits shall be used to prevent bait shyness. This shall be done outside the building to avoid unwanted odor from dead rats trapped inside the building.
 - Rat glue and mechanical traps shall be used inside and outside of the building, dead/caught rodents shall be disposed properly after every service.
- c. **TERMITE ABATEMENT** – A service intended to control already existing termite infestation through application of termiticides or other effective treatment for live termites and prevention of infestation of termites on wooden parts of structures.
- A thorough survey and inspection of the entire area to pinpoint termite infestation.
 - Drill 2mm holes around infested structures and possible termite entry points using portable automatic roto hammer drill when required, when permitted.
 - Direct soil injection of 1% termiticide solution using soil rodder/soil injector on the outside perimeter the DOLE Main and Executive Buildings.
 - Dusting termiticide powder or effective chemical to control and prevent any termite infestation on all parts of structure similar or equivalent to Bifenthrin termite solution.
 - Search, demolish and treat termite mounds if any.
- d. All supplies and chemicals to be used shall be non-toxic and environment-friendly and low risk to the health of the employees.
2. **The pest control services shall be applied/done to the following offices:**
- a. The entire DOLE Main and Executive Buildings, including grounds and building perimeter, located at Muralla corner General Luna Streets, San Jose and Cabildo Streets, Intramuros, Manila.

- b. The 6th floor of the BF Condominium Building located at Andres Soriano corner Solana Streets, Intramuros, Manila.
- c. The 9th floor of the G.E. Antonino Building located at Teodoro M. Kalaw, Sr. corner Maria Y. Orosa Streets, Manila.

3. Frequency of Service

The technical services shall be rendered **TWICE A MONTH** for a period of one year.

4. Permits and Other Fees

All permits and other fees required shall be for the account of the Contractor.

II. ELIGIBILITY OF THE PEST CONTROL PROVIDER

1. Duly licensed Filipino citizen/sole proprietorship;
2. Partnership duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the interest belongs to the citizens of the Philippines;
3. Corporation duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines;
4. Cooperative duly organized under the laws of the Philippines, and of which at least sixty percent (60%) belongs to the citizens of the Philippines; or
5. Persons/entities forming themselves into a joint venture i.e. group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, that Filipino ownership or interest of the joint venture concerned shall be at least sixty percent (60%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the joint venture as specified in their Joint Venture Agreement (JVA).

III. OTHER REQUIREMENTS

1. Duly signed statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, for the current and last three (3) years representing at least 50% of the ABC of this project showing the following but shall not be limited to:
 - 1.1. Name of client
 - 1.2. Contact person
 - 1.3. Contact number
 - 1.4. Duration of the contract
 - 1.5. Amount of the contract
 - 1.6. Number of personnel deployed per client
2. Organizational set up of the firm
3. Resources