



**MINUTES OF PRE-BID CONFERENCE
 DOLE-BIDS AND AWARDS COMMITTEE (BAC) 14TH REGULAR MEETING**
 LGLC, 2nd Floor, Blas F. Ople Hall,
 San Jose corner Cabildo Streets, Intramuros, Manila
 15 July 2020

The Pre-bid Conference for the *Provision of Security Services for a Period of One (1) Year in the DOLE Central Office from October 2020 to October 2021* was conducted. The meeting was presided by Assistant Secretary Federico V. Abuan, Jr., BAC Chairperson. After determining that there was a quorum, Assistant Secretary Abuan called the meeting to order at 9:59 a.m. This was followed by a short prayer led by one of the members of the BAC Secretariat.

I. Attendance (BAC Members, Technical Working Group Members, BAC Secretariat, Other Attendees and Prospective Bidders)

BAC Members: Assistant Secretary Federico V. Abuan, Jr. Director Warren M. Miclat (FMS) OIC-Director Lily Pearl L. Guerrero (AS)		Technical Working Group Members: Atty. John Vincent Ferrer (LS) Ms. Desiree E. Estrella (AS)	
BAC Secretariat: (AS) Ms. Lorna A. Bugais		Other Attendees: Ms. Jane E. Rosiete (AS)	
Prospective Bidders			
Project	Company	Name of Representative/s	
Provision of Security Services for a Period of One (1) Year in the DOLE Central Office from October 2020 to October 2021	Golden Z-5 Security & Investigation Agency	Flor B. Palaroan Adel Macabontoc	
	Blackwater Security Agency	Cheryll Nacasarog	
	Northcom Security & Investigation Agency	Rosa Maria Malano	

II. Highlights of the Meeting

- **Pre-Bid Conference:**

Administrative Service (AS) – Provision of Security Services for a Period of One (1) Year in the DOLE Central Office from October 2020 to October 2021 (ABC: P17,211,176.79)

The AS presented/discussed the Terms of Reference and some provisions contained in the Instruction to Bidders. The above-mentioned three (3) prospective bidders participated during the pre-bid conference, namely: (1) Golden Z-5 Security & Investigation Agency, (2) Blackwater Security Agency, and (3) Northcom Security & Investigation Agency. The bidders raised the following questions/clarifications:

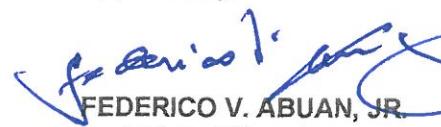
Questions/Clarifications Raised	BAC Comments
Are bidders required to submit sample contracts as attachment to the Statement of On-going Projects?	No. Bidders will just bring copies of the contracts as it might be needed by the BAC for validation purposes during the bidding.
Are bidders required to submit only the Certificate of PhilGEPS registration? How about the Mayor's Permit? Is it also required for submission?	Both the Certificate of PhilGEPS registration and Mayor's Permit will be submitted.
What would be the computation relative to monthly SSS contributions? Regarding the incorrect SSS contributions: It should be P1,600.00 instead of P1,440.00.	The BAC will issue a supplemental/bid bulletin relative to the clarifications on this.
Clarification on the qualifications of ordinary security guards	The BAC will also include the clarification on this in the supplemental/bid bulletin.
Clarification on the administrative cost and profit margin of the Agency	The BAC will likewise include the clarification on this in the supplemental/bid bulletin.
Request for schedule of ocular visit relative to the preparation of security plan.	Bidders will coordinate with Arch. Jane Rosiete on this matter.

There being no other matter to discuss, the meeting was adjourned at 11:20 a.m.

Prepared by:


RAUL T. BALLAD
 Head, BAC Secretariat

Approved by:


FEDERICO V. ABUAN, JR.
 Assistant Secretary
 and Chairperson, BAC