



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
 Intramuros, Manila



Certificate Number: AJA15-0048

MINUTES OF PRE-BID CONFERENCE
DOLE-BIDS AND AWARDS COMMITTEE (BAC) 2ND REGULAR MEETING
 LGLC, 2nd Floor, Learning Room 4, Blas F. Ople Hall,
 San Jose cor. Cabildo Streets, Intramuros, Manila
 10 January 2020

The Pre-bid Conference for *FMS' Outsourcing of the Manpower Services for the DOLE Central Office for CY 2020* was conducted. The meeting was presided by Assistant Secretary Federico V. Abuan, BAC Chairperson. After determining that there was a quorum, the meeting was called to order at 9:50 a.m. This was followed by a short prayer led by one of the members of the BAC Secretariat.

I. Attendance (BAC Members, Alternate Provisional Member, Technical Working Group Members, Secretariat, Other Attendees)

BAC Members: Director Philip A. Paredes (LS) Director Warren M. Miclat (FMS) OIC-Director Lily Pearl L. Guerrero (AS)		BAC Provisional Member: Director Dominique R. Tutay (BLE)
Technical Working Group Members: Atty. John Vincent S. Ferrer (LS) Ms. Janice L. Layola (FMS) Ms. Desiree E. Estrella (AS) Ms. Amelita H. Roque (PS) Mr. Teephanie D. Laderas (IPS) Atty. John Ronnel D. Diana (LS)		Other Attendees: Ms. Nilda C. Dominguez (BWSC) Mr. Ramon Perez, Jr. (BLE) Ms. Ann Pascual (BLE) Ms. Evangeline Avinante (BLE) Mr. Neil Justin A. Nicolas (BWSC)
Secretariat: (AS) Mr. Raul T. Ballard Ms. Liberty C. Angeles Ms. Mylene Boots S. Lamac Ms. Lorna A. Bugais		
Prospective Bidders		
Project	Company	Name of Representative/s
FMS-Outsourcing of Manpower Services for the DOLE Central Office	Temps and Staffers	Anghi Salvador Van Dela Cruz
	Triple-7 Manpower	Marilyn Trodino

for CY 2020 – (ABC: P47,633,392.02	LSERV Corporation	Cristina Tadoy
		Carleen Bautista Jio Estanislao
	Omniworx Inc.	Constin Gonzalo

II. Highlights of the Meeting

- **Pre-bid Conference:**

FMS – Outsourcing of the Manpower Services for the DOLE-Central Office for CY 2020 (ABC: P47,633,392.92)

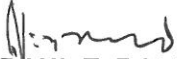
The FMS presented/discussed the Terms of Reference and some provisions contained in the Instructions to Bidders. The above-mentioned four (4) prospective bidders participated during the pre-bid conference, namely: (1) Temps and Staffers, Inc., (2) Triple-7 Manpower, (3) LSERV Corporation, and (4) Omniworx Inc. The bidders raised the following questions:

Questions Raised	BAC Comments
Where will be the locations/areas of assignment for the outsourced personnel?	The three (3) locations includes the following: a. DOLE Main Building, corner Gen. Luna and Muralla Streets, Intramuros, Manila; b. 6 th Floor, BF Condominium Building, Solana St., corner Soriano Ave., Intramuros, Manila; and c. 9 th Floor, Antonino Building, J. Bocobo St. corner T.M. Kalaw Ave., Ermita, Manila
Can a bidder be allowed to submit its last/latest official receipt, together with the certificate of completion relative to the requirement on the Single Largest Project?	Yes.
Is an aircon technician required to bring his tools?	No. The DOLE will provide the necessary tools.
Can the bidder/s use the old Philippine Health Insurance Corporation's (PHIC) contribution rate as basis for computation in the bidding?	No. The new memorandum circular of PHC dated 07 December 2019 will be the basis in the bidder's computation.
Will the bidder submit its Department Order (DO) No. 174 Certificate of Compliance (COC)?	Yes.
Is Department Order (DO) No. 18-A Certificate be applicable?	Yes.

In view of the new memorandum circular of the Philippine Health Insurance Corporation (PHIC) dated 07 December 2019, the bidding process of the project is declared as cancelled because the PHIC's new contribution rate affects the Approved Budget for the Contract (ABC). Thus, the bidding documents including the schedule of bidding will be revised.

There being no other matter to discuss, the meeting was adjourned at 1:20 p.m.

Prepared by:



RAUL T. BALLAD
Head, BAC Secretariat

Approved by:



FEDERICO V. ABUAN, JR.
Assistant Secretary and
BAC Chairperson