



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



Certificate Number: AJA15-0048

20 October 2019

JOSE RUPERTO MARTIN M. ANDANAR
Secretary
Presidential Communications Operations Office (PCOO)
2/F New Executive Building, Malacañang Compound
San Miguel, Manila, Metro Manila

Dear Secretary Andanar:

In compliance to the President's directive to operationalize the Constitutional mandate of the People's right to information thru the issuance of Executive Order No. 2, series of 2016, we are submitting the DOLE's FOI report as of September 30, 2019, as follows:

A. 3rd Quarter FOI Accomplishment Report: (See Annex A)

1. Seventeen (17) Dole offices received a total of **202** FOI requests, one hundred forty five (145) or 71.78% requests were processed and approved and fifty seven (57) or 28.22% requests were denied or referred to other offices; and
2. Twenty (22)¹ DOLE offices issued Certifications that no FOI request was received.

B. On Enhancement of FOI Program Implementation:

1. For ease and convenience in the operation of the program, the department designed and adopted the *FOI Form No. 1, s. 2019 (Transfer of Request) and FOI Form No. 2, s. 2019 (Transfer of Voluminous Request)*.
2. Created a **standard DOLE FOI email address for our FOI Receiving Officers and Decision Makers** for easy access and to support the "No wrong door" policy of the FOI Program.
3. Created an online survey (*FOI Client Satisfaction and Feedback Survey Form*) in the DOLE-FOI Webpage located at the department's website (www.dole.gov.ph) to measure the satisfaction level of the requesting party and to gather suggestions and recommendations to further improve the overall implementation of DOLE-FOI Program.

¹ Planning Service, Information and Publication Service, Legal Service, Financial and Management Service, DOLE RO Nos. 1,2,4-B and 6, POLOs Taiwan, Dubai, Lebanon, Bahrain, Australia, Qatar, Oman, Greece, Toronto, Korea, and Macau.

4. Created the **FB closed group page “DOLE-FOI Receiving Officer’s”** at the social media to promote a more interactive approach in communicating among DOLE’s FRO’s relative to the implementation of the program.

C. Awareness Campaign (Department’s support in making smart citizens)

1. Created the **DOLE-FOI webpage** (<https://www.dole.gov.ph/dole-foi/>) where all updates and references in the implementation of the FOI program are posted.
2. Posting of **“Freedom of Information Banners”** in all DOLE offices, Central and Regional Offices and Philippine Overseas Labor Offices (POLOs) for the general public to be guided on how to access and request for public information.

Attached are the FOI Registry Sheets and the Summary of the Status of Processed Requests for your perusal.

We hope you will find this submission in order.

Very truly yours,


SILVESTRE H. BELLO
Secretary

Dept. of Labor & Employment
Office of the Secretary



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Summary of Processed Requests 3rd quarter of CY 2019

Office	Total Requests	Status			Remarks
		Approved/ Successful	eFOI Standard	Referred/ Denied	
Services					
1. HRDS	8		3	5*	*under exception list
2. AS	10		1	9*	*under exception list
3. IAS	14			13*	*info not maintained
				1*	*invalid request
Bureaus					
4. BWC	6		5	1*	*under exception list
5. BLE	33		27	6*	*invalid request
Regional Offices					
6. DOLE-CAR	8	8			
7. DOLE-NCR	24	20	4		
8. DOLE-RO III	6	5		1*	*under exception list
9. DOLE-RO IV-A	58	38*			*34 were successful; *4 was partially successful
				21*	*14 info not maintained *4 invalid request *3 under exception list
10. DOLE-RO V	4	4			
11. DOLE-RO VII	5	5			
12. DOLE-RO VIII	1	1			
13. DOLE-RO IX	1	1			
14. DOLE-RO X	4	4			
15. DOLE-RO XI	13	13			
16. DOLE-RO XII	3	3			
17. DOLE-RO XIII (CARAGA)	3	3			
Sub-totals:	202	105	40	22	35
Sub-totals:	202	145 (71.78%)	57 (28.22%)		
TOTAL			202 (100%)		

The reasons for denying the above **fifty seven (57)** requests are as follows:

- Inventory of Exceptions:** Nineteen **(19)** requests or **33.33%** are included in the Inventory of Exceptions to the right to access pursuant to Executive Order No. 02, s. 2016;
- Information not maintained:** Twenty seven **(27)** requests or **47.37%** were referred to the appropriate agencies handling the information; and
- Invalid request:** Eleven **(11)** requests or **19.30%** were not considered as FOI Requests.