



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Intramuros, Manila



Certificate Number: AJA.TS-0048

30 July 2019

**JOSE RUPERTO MARTIN M. ANDANAR**  
**Secretary**  
**Presidential Communications Operations Office (PCOO)**  
**2/F New Executive Building, Malacañang Compound**  
**San Miguel, Manila, Metro Manila**

Dear Secretary **Andanar**:

In compliance to Executive Order No. 2, series of 2016 on the people's right to information, may we submit the Department of Labor and Employment (DOLE) FOI Accomplishment Report for the 2<sup>nd</sup> Quarter of CY 2019.


In summary, the Department processed **142** FOI requests, of which **119** or **83.80%** were successfully processed, while **23** requests or **16.20%** were denied or referred to other appropriate government agencies (See Annex A).

Further, we conducted two (2) capacity building programs to sustain the Department's efforts to continuously improve our FOI program, part of it by strengthening the competencies of the FOI Receiving Officers, FOI Decision Makers and DOLE NCR's Field Officers/Unit Heads in handling and assessing public requests for information on May 15, 2019 and June 14, 2019. We also created a standard DOLE FOI email address for our FOI Receiving Officers and Decision Makers for easy access and updating of the DOLE FOI Agency Manual.

Lately, three (3) offices submitted additional reports saying that one (1) FOI request<sup>1</sup> was successfully processed and two (2) certificates of No FOI Request Received was issued by POLOs<sup>2</sup>

Attached are the FOI Requests received by the department, FOI Revised Registry Sheets and Summary of the Status of Processed Requests, for your perusal.

We hope you will find this submission in order.

Very truly yours,  
  
**ANA C. DIONE**  
Acting Secretary

<sup>1</sup> Reported by Bureau of Workers with Special Concerns

<sup>2</sup> POLO Bahrain and Australia

## Summary of Processed Requests 2<sup>nd</sup> quarter of CY 2019

Office	Total Requests	Status				Remarks
		Approved/ Successful	eFOI	Referred/ Standard	Denied eFOI	
<b>Services</b>						
1. IAS	3		1		2*	* info not maintained
<b>Bureaus</b>						
2. BWC	4		1		3*	* under exception list
3. BWSC	2		2			* partially successful
4. ILAB	12	10	1*		1*	* info not maintained
5. BLE	17		17			
6. NRCO	4		3		1	
<b>Regional Offices</b>						
7. DOLE-NCR	13	13				
8. DOLE-RO III	9	9				
9. DOLE-RO IV-A	47	29*		1	15*	* 24 were successful; * 4 was partially successful * 1 was proactively disclosed
						* 1 under exception list * 10 were info not maintained * 4 invalid request
						* info not maintained
10. DOLE-RO VII	6	6				
11. DOLE-RO VIII	1		1			
12. DOLE-RO IX	1		1*			* partially successful
13. DOLE-RO X	2	2				
14. DOLE-RO XII	5	5				
15. DOLE-RO CARAGA	2	2				
16. POLO- Malaysia	14	14				
Sub-totals:		93	26	15	8	
[TOTAL]	142	119 (83.80%)	23 (16.20%)			
		142 (100%)				

Reasons for denying the above twenty three (23) requests are as follows:

1. **Inventory of Exceptions:** Four (4) requests or 17.39% were included in the Inventory of Exceptions to the right to access pursuant to Executive Order No. 02, s. 2016;
2. **Information not maintained:** Fifteen (15) requests or 65.28% were referred to the appropriate agencies handling the requested information; and
3. **Invalid request:** Four (4) requests or 17.39% were not considered as FOI Requests.