

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF LABOR AND EMPLOYMENT
MANILA

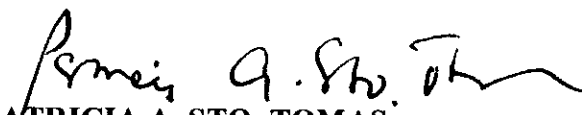
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REC. BY CENTER
ADMINISTRATIVE SERVICE

DEPARTMENT ORDER NO. 9
Series of 2001

In the interest of the service and in compliance with Executive Order No. 197 dated January 13, 2000 which directs all departments, bureaus, commissions, agencies, offices and instrumentalities of the National Government including government-owned or controlled corporations to increase their rates of fees and charges by not less than twenty percent (20%) and Section 1 (3) of Office of the President Administrative Order No. 5 dated February 28, 2001, the revised service fees of DOLE per attached schedule are hereby adopted.

This Order shall take effect fifteen (15) days from its publication in two newspapers of general circulation.

For compliance.


PATRICIA A. STO. TOMAS
Secretary

Encl: a/s

16 August 2001

DISSEMINATED BY AS-RECORDS SECTION ON 9-6-2001

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**Department of Labor and Employment
Service Fees and Charges**

OFFICE	NATURE OF FEES/CHARGES	LEGAL BASES	AMOUNT (in Deso unless otherwise stated)
Office of the Secretary (OSEC)/ Philippine Overseas Labor Offices (POLOs)	Verification Fee:		
	Individual contract of employment/ Master/Model or Pro-Forma Contract, proof of visa availability, Job Order/Manpower Request, Special Power of Attorney or other similar document/s	Joint DOLE/DFA/DBM/DOF/COA Circular No. 3-87 as amended by Joint DOLE/DFA/DBM/DOF/COA Circular No. 3-99 dated September 28, 1999	US \$ 10 or equivalent in local currency
	Group Service Contract of Employment, Recruitment Agreement/Manning Agreement and other similar contract/ agreement/document		US \$ 30 or equivalent in local currency
Bureau of Labor Relations (BLR)/ Regional Offices (ROs)	Registration Fees:		
	Collective Bargaining Agreement Federation, Labor Center	Labor Code & its IRR	1,000.00
	Independent Union	- do -	70.00
	Workers' Association	- do -	70.00
	Public Sector	D. O. No. 9 and its IRR	70.00
	Workers' Association existing in more than one (1) region	E. O. No. 180 & its IRR	140.00
	ACP/Rural Workers Org./Assn.	D. O. No. 9 and its IRR	70.00
	Rural Workers Federation	D. O. No. 9 and its IRR	30.00
			70.00
Bureau of Local Employment (BLE)/ Regional Offices (ROs)	Permit Fees:		
	Alien Employment Permit (AEP) (per year of validity or fraction thereof)	Revised Guidelines for the Issuance of AEP dated January 4, 1988	3,000.00



**Department of Labor and Employment
Service Fees and Charges**

OFFICE	NATURE OF FEES/CHARGES	LEGAL BASES	AMOUNT (in Peso unless otherwise stated)
Bureau of Local Employment (BLE)/ Regional Offices (ROs)	Provisional Alien Employment Permit (for validity of 30 days)	M.C. No. 3, S. 1998	3,000.00
	Alien Employment Registration Certificate (AERC) (per certificate)	Guidelines for the Issuance of AERC dated January 4, 1988	3,000.00
	Certificate of Exemption from securing Alien Employment Permit (AEP) (per issuance/renewal with maximum validity of 3 years)	D.O. No. 4 and 4-A, S. of 1996	5,000.00
	Alien Refugee Employment Permit (AREP) (per year of validity or fraction thereof)	D.O. No. 25, S. 1996	1,500.00
	License to Operate a Private Recruitment and Placement Agency (PRPA)(for a validity of 2 years)	PRPA Rules dated June 5, 1997	6,000.00
	Authority to Operate Branch Office (co- terminus with the license of the agency)	PRPA Rules dated June 5, 1997	3,000.00
	Authority to Recruit	PRPA Rules dated June 5, 1997	1,500.00
	For Filing Fees:		
Application for the Issuance/Renewal of Alien Employment Permit (AEP)	Revised Guidelines for the Issuance of AEP dated January 4, 1988	1,000.00	



**Department of Labor and Employment
Service Fees and Charges**

OFFICE	NATURE OF FEES/CHARGES	LEGAL BASES	AMOUNT (in Peso unless otherwise stated)
Bureau of Local Employment (BLE)/ Regional Offices (ROs)	Application for Issuance/Renewal of Private Recruitment and Placement Agency (PRPA) License	PRPA Rules dated June 5, 1997	
	<i>a. Single Proprietorship</i>		1,000.00
	<i>b. Partnership or Corporation</i>		3,000.00
	Application for Issuance/Renewal of Authority to Operate Branch Office	PRPA Rules dated June 5, 1997	1,000.00
	<i>For Replacement of Lost License, Authority, Permit, and Certificate</i>		
	Alien Employment Permit (AEP)	Revised Guidelines for the Issuance of AEP dated January 4, 1988	600.00
	Alien Refugee Employment Permit (AREP)	D.O. No. 25, S. 1996	600.00
	Certificate of Exemption from Alien Employment Permit (AEP)	D.O. No. 4 and 4-A, S. of 1996	600.00
	Alien Employment Registration Cert.(AERC)	Guidelines for the Issuance of AERC dated January 4, 1988	600.00
	Private Recruitment and Placement Agency (PRPA) License	PRPA Rules dated June 5, 1997	600.00
Authority to Operate Branch Office	PRPA Rules dated June 5, 1997	600.00	



**Department of Labor and Employment
Service Fees and Charges**

OFFICE	NATURE OF FEES/CHARGES	LEGAL BASES	AMOUNT (in Peso unless otherwise stated)
Bureau of Working Conditions (BWC)/ Regional Offices (ROs)	Certification/Registration Fees:	PD 442 and its IRR	
	Safety Practitioners		
	Consultants		150.00
	Training Organization	300.00	
	Annual/Renewal Fees:	PD 442 and its IRR	300.00
	Safety Practitioners		
	Consultants		100.00
	Training Organization	150.00	
	Pressure Vessel Fabrication Plan	Rule 1970 of the OSHS MOA between DOLE & DPWH Office of the Prime Minister Memo dated July 19, 1983 D.O. No. 1, s. 1991 as amended by D.O. No. 1-A, S. 1991 D.O. No. 23, S. 1994	200.00
	Checking Fee		
	Up to 5 cubic feet (c f)		25.00
	Over 5 to 10 c f		40.00
	Over 10 to 30 c f		50.00
	Over 30 to 50 c f		65.00
	Over 50 to 100 c f		80.00
	For every c f or a fraction thereof in excess of 100 c f	1.50	
	Pressure Vessel Fabrication	-do-	
	Examination and Inspection Fee		
	Up to 5 cubic feet (c f)		25.00
	Over 5 to 10 c f		40.00
	Over 10 to 30 c f		65.00
Over 30 to 50 c f	80.00		
Over 50 to 100 c f	115.00		
For every c f or a fraction thereof in excess of 100 c f	8.00		



**Department of Labor and Employment
Service Fees and Charges**

OFFICE	NATURE OF FEES/CHARGES	LEGAL BASES	AMOUNT (in Peso unless otherwise stated)
Bureau of Working Condition (BWC) / Regional Offices (ROs)	Steam Boiler Fabrication Plan Checking Fee	Rule 1970 of the OSHS MOA between DOLE & DPWH Office of the Prime Minister Memo dated July 19, 1983	
	Up to 50 hp		100.00
	Over 50 to 200 hp		320.00
	Over 200 to 500 hp		560.00
	Over 500 hp		950.00
	Steam Boiler Fabrication Fee: Examination and Inspection	D.O. No. 1, s. 1991 as amended by D.O. No. 1-A, S. 1991 D.O. No. 23, S. 1994	
	Up to 10 hp		200.00
	Over 10 to 20 hp		230.00
	Over 20 to 30 hp		270.00
	Over 30 to 40 hp		320.00
	Over 40 to 50 hp		380.00
	Over 50 to 60 hp		475.00
	Over 60 to 70 hp		540.00
	Over 70 to 80 hp		570.00
Over 80 to 90 hp	620.00		
Over 90 to 100 hp	670.00		
For each hp or a fraction thereof in excess of 100 hp	3.00		
National Labor Relations Commission (NLRC)	Deposit Fee	Batas Pambansa No. 325	
	1st P2, 000		20.00
	2,001 - 18, 000		90.00
	over or in excess of 18,000 (x .5%)		
Appeal Fee	Batas Pambansa No. 325 D.O. No. 28 and M.C. No. 29, S. of 1992	150.00	



**Department of Labor and Employment
Service Fees and Charges**

OFFICE	NATURE OF FEES/CHARGES	LEGAL BASES	AMOUNT (in Peso unless otherwise stated)
National Labor Relations Commission (NLRC)	Certification Fee for Authentication of photocopies	-do-	
	with signature, price per page		3.50
	without signature, price per page		2.50
	Research Fee	RA 3870 as enacted PD 200 and 1856	20.00
National Maritime Polytechnic (NMP)	Deck Courses:		
	Practice of Navigation/Aids to Navigation	PD 1369	945.00
	Marine Meteorology	EO 197, S. 2000	945.00
	Ship Maneuvering & Handling	NMP Board Resolution No. 1, S. 2001	2,905.00
	Trim and Stability		1,340.00
	Safe Cargo Handling & Stowage		1,005.00
	Radar Observation & Plotting		1,485.00
	Radar Simulator Course		1,625.00
	Operational Use of Automatic Radar Plotting Aids		1,625.00
	Engine Courses:		
	Electrotechnology		1,330.00
	Steam Plant/4-Stroke Diesel Engine		2,470.00
	Auxiliary System		1,370.00
	Control Engineering		1,350.00
	Marine Electricity		2,180.00
	Marine Electronics		1,400.00
	Modern Marine Propulsion System		2,655.00
Refrigeration & Airconditioning		1,185.00	
Hydromechanics		1,420.00	



**Department of Labor and Employment
Service Fees and Charges**

OFFICE	NATURE OF FEES/CHARGES	LEGAL BASES	AMOUNT (in Peso unless otherwise stated)
National Maritime Polytechnic (NMP)	<i>Specialized Courses:</i>		
	General Tanker Familiarization		
	General Operator's Course for GMDSS		1,620.00
	Computer Course for Seafarers		3,915.00
	Specialized Training in Oil Tanker		3,600.00
	Marine Pollution Annex I 73/78		2,385.00
	Marine Pollution Annex II 73/78		1,020.00
	<i>Safety at Sea Courses:</i>		
	Basic Safety Courses		900.00
	Maritime Leadership and Behavior Development		2,010.00
	Prevention of Alcohol and Drug Abuse in the Maritime Sector		166.00

fn: do-fees&charges(8-29-01)