



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



DEPARTMENT ORDER NO. 166-16
(Series of 2016)

GUIDELINES ON THE UTILIZATION OF P 4,504,500.00 FOR THE EMERGENCY EMPLOYMENT PROJECT FOR THE SUGAR WORKERS AFFECTED BY SUPER TYPHOON "LAWIN"

Pursuant to Section 10 (b) of Republic Act No. 6982 (or the Sugar Amelioration Act of 1991), Rule IX, Sections 4 & 5 of the Implementing Rules and Regulations (IRR) and Department Order No. 35-02 and upon the recommendation of the Sugar Tripartite Council (STC), the following guidelines on the utilization of P 4,504,500.00 from the DOLE-Socio-Economic Projects Fund (SEPF) for the emergency employment project for the sugar workers affected by super typhoon "Lawin" in Piat, Cagayan are hereby issued for the guidance and observance of all concerned:

1. The P 4,504,500.00 fund shall be utilized in paying the wages of identified sugar worker beneficiaries for the 15-day mini community works rendered in order to obtain income to support the rehabilitation/repairs of their houses that were damaged by the strong typhoon and subsequently, complement in restoring the cleanliness and orderliness of their workplaces (sugar mill and plantation), and community premises.

On the basis of the lists of affected sugar workers submitted by the Mill and Planter's Associations (PAs), the said fund is allocated as follows:

- Php 3,645,000.00 - Farm Workers
- Php 184,500.00 - Mill Workers
- Php 675,000.00 - Workers of Unaffiliated Planters

2. The total amount of P 4,504,500.00 shall be released to DOLE-Regional Office No. 2.

In view of its urgency, the usual mode of transferring the fund to the Mill and PAs shall not be adopted. Instead, DOLE-RO 2 thru their designated Special Disbursing Officer (SDO) shall handle the fund and directly distribute the same to the covered sugar workers in the form of wages upon completion of their 15-day mini community works.

3. Prior to implementation, the Mill and PAs shall submit simple project proposal and/or program of works for the jobs that will be designated to the selected beneficiaries in order to determine the nature and scope of works that will be undertaken.

Mini community works referred to are limited to the cleaning/sweeping of roads/community surroundings, unclogging of drainage, dredging of canals, cutting of uprooted trees, piling/tying/loading/unloading of cut woods, manual repairing of affected farm to mill roads and other similar minor activities that will contribute to the restoration of cleanliness and orderliness of the mill's, plantation's and community/ies' premises. Further, the identification of said activities / tasks shall abide by the conditions set as provided under DOLE Department Order No. 163-16.

4. The DOLE-RO2 designated SDO shall require the recipient workers to sign the Special Payrolls upon payment of wages. Said payroll must specify the date, name of workers, number of hours/days worked and amount paid. Workers must be paid the prevailing daily minimum wage in the locality, which in this case is P 300 per day.
5. On fund liquidation, DOLE-RO2 shall promptly submit the project completion report together with the aforesaid payrolls and related project documents.
6. DOLE-RO2 which will spearhead the project monitoring, shall create a Project Management Team (PMT) to be composed of DOLE and sugar industry partners in the sugar mill district. Inasmuch as the fund comes from the Social Amelioration Program (SAP), the implementation of this project must be coordinated with the District Tripartite Council (DTC).

This Order shall take effect immediately.

Issued this 17 day of November 2016 in Manila, Philippines.


SILVESTRE H. BELLO III
Secretary 