

ANNOUNCEMENT

The Philippine Overseas Employment Administration (POEA) is now inviting interested applicants who want to start a career in overseas migration to apply for the following vacant positions:

Position : **CHIEF LABOR & EMPLOYMENT OFFICER (1 vacancy)**
Salary Grade : 24
Salary : P56,610.00/mo. + P10,000 (RATA) + P2,000 (Allowance)
Area/s of Assignment : ***Licensing & Evaluation Division, Licensing Branch***
Qualifications : Masteral Degree OR Certificate in Leadership and Management from the CSC
4 years of supervisory/management experience
40 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Career Service Professional/Second Level eligibility

Interested qualified applicants may signify in writing to **MS. JULIE ANN J. AGUILA**, Officer-In-Charge, HRD Division, **not later than Friday, 12 August 2016.**

Requirements:

For insider applicants:

1. Updated and duly accomplished Personal Data Sheet (with latest passport size ID picture);
2. Individual Performance Commitment and Review (IPCR) for the last rating period;
3. Application letter indicating the position/s being applied for; and,
4. Valid NBI, CSC, Sandiganbayan and Ombudsman Clearances

For outsider applicants:

1. Latest Personal Data Sheet/Resume (with passport size ID picture);
2. Individual Performance Commitment and Review (IPCR) for the last rating period (*for existing government employees only*);
3. Certified true copy of Transcript of Records;
4. Certified true copy of Diploma;
5. Certified true copy of Masteral Degree; OR
CSC Certificate in Leadership and Management;
6. Certified authenticated copy of Career Service Professional Eligibility;
7. Certificate/s of Employment;
8. Certificate/s of Relevant Training/Seminars Attended;

9. Valid NBI, CSC, Sandiganbayan and Ombudsman Clearances; and,
10. Other supporting documents

NOTE:

- ***All applicants must be proficient in computer operations.***
- ***Incomplete documents/requirements shall not be accepted.***
- ***All next-in-rank employees who do not submit their applications means they waive their right to be considered for the position.***

29 July 2016