

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
 Intramuros, Manila



MINUTES OF PRE-BID CONFERENCE
DOLE-BIDS AND AWARDS COMMITTEE (DOLE-BAC)
 LGLC, 2nd Floor, Blas F. Ople Hall, San Jose St., Intramuros, Manila
 21 September 2018

The pre-bid conference for the Reconfiguration of DOLE Network Servers and Restoration of DOLE Network Operations and Stability for the Planning Service with an Approved Budget for the Contract (ABC) of ₱450,000.00 was conducted. The meeting was presided by Legal Service Director Philip A. Paredes, BAC Vice Chairperson. After determining that there was a quorum, Director Paredes called the meeting to order at 9:30 a.m.

I. ATTENDANCE:

BAC Members:		
Director Philip A. Paredes (LS) Director Warren M. Micalat (FMS) OIC-Director Lily Pearl L. Guerrero (AS) OIC-Director Roderick Roldan (IAS)		
Technical Working Group Members:		BAC Secretariat
Atty. Jonathan B. Uy (LS) Janice L. Layola (FMS) Amelita H. Roque (PS) Raymart A. Aborquez (PS) Raymond Pabustan (PS)		Ma. Victoria E. Marquez (AS) Liberty C. Angeles (AS) Mylene Boots S. Lamac (AS) Lorna A. Bugais (AS) John Ronnel D. Diana (LS)
Other Attendee:		Observer:
Oscar R. Rosal (PS)		Reynato P. Maligaya (IAS)
Bidders		
Project	Prospective Bidders	Name/s of Representative/s
PS' Reconfiguration of DOLE Network Services & Restoration of DOLE Network Operations & Stability – (ABC: ₱450,000.00)	Trends and Technologies, Inc.	Rannie Dayapan Jonas Garcia
	GOCOM Systems and Solutions Corp.	Glenn Paul Cacanindin

II. HIGHLIGHTS OF THE MEETING:

The PS presented/discussed the technical and financial components/specifications indicated in the Purchase Request (PR). Two prospective bidders, Trends and Technologies, Inc. and GOCOM Systems and Solutions Corp. participated. The following Issues and concerns were raised:


1. PS said that what is indicated in the PR is the server's minimum specifications.
2. PS provided the needed clarifications on the installation, configuration of the server and "Responsibilities of the Provider" by reading through the Scope of Work indicated in the Terms of Reference.

The Secretariat informed the body that the bidding is scheduled on October 4, 2018.

III. ADJOURNMENT:

There being no other matter to discuss, the meeting was adjourned at 11:10 a.m.

Prepared by:


MA. VICTORIA E. MARQUEZ
Head, BAC Secretariat

Approved by:


PHILIP A. PAREDES
Director, Legal Service and
BAC Vice-Chairperson

24 September 2018