



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Intramuros, Manila



Certificate Number: AJA15-0048

## **PUBLICATION OF VACANT POSITIONS**

(Pursuant to RA 7041)

as of 1/10/2019

### **SUPERVISING LABOR AND EMPLOYMENT OFFICER**

#### **Requirements:**

1. Application letter addressed to OIC Peji indicating the position applied for and the item number.

**OIC Brenalyn A. Peji**

Human Resource Development Service

5th Floor, DOLE Building, Intramuros, Manila

2. Duly accomplished Personal Data Sheet with latest passport size photo, sedula and thumb mark;
3. Copy of latest performance rating (for government employees);
4. Copy of TOR, Diploma and Certificate of Eligibility (CSC or RA1080);
5. Certificate of Employment with actual duties and responsibilities (if applicable); and,
6. Certificate of seminars/trainings attended (if applicable);

**Note: Only qualified applicants with complete requirements will be processed.**

**Position Title** : **SUPERVISING LABOR AND EMPLOYMENT OFFICER**

**Item No/s.** : SVLEO-7-2014

**No. of Position/s** : 2

**Salary Grade** : 22 (P 58,717.00)  
22 (P 58,717.00)

#### **Job Qualifications**

Education : Bachelor's degree

Experience : Three (3) years of relevant experience

Training : Sixteen (16) hours of relevant training conducted by the Civil Service Commission-  
Accredited Training Institutions

Eligibility : CS Professional or Second Level eligibility

#### **Brief Description of the Position**

Directs the promotion and protection of the general welfare and interest of overseas workers.

**\*\*\*\*nothing follows\*\*\*\***