



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Muralla St., Intramuros, Manila



## **PUBLICATION OF VACANT POSITIONS**

(Pursuant to RA 7041)  
as of 09 August 2016

### **LEGAL SERVICE**

#### **Requirements:**

1. Application letter addressed to Director Montefalco indicating the position applied for and the item number.

**Atty. ROMEO M. MONTEFALCO, JR.**

Director, Legal Service

6<sup>th</sup> Floor, DOLE Building, Intramuros, Manila

2. Duly accomplished Personal Data Sheet with latest passport size photo, sedula and thumb mark;
3. Copy of latest performance rating (for government employees);
4. Copy of TOR, Diploma and Certificate of Eligibility (CSC or RA 1080);
5. Certificate of Employment with actual duties and responsibilities (if applicable); and,
6. Certificate of seminars/trainings attended (if applicable).

**Note: Only qualified applicants with complete requirements will be processed.**

**Position Title** : ATTORNEY II

**Item No/s.** : ATY2-4-1998

**No. of Position/s** : 1

**Division** : Case Review and Investigation Division

**Salary Grade** : 18 (P 31,351)

**Job Qualifications**

Education : Bachelor of Laws

Eligibility : RA 1080 (BAR)

**Brief Description of the Position**

Under general supervision, assists in the conduct of legal researches on existing laws, policies, rules and regulations relating to labor and employment and does related work.

**\*\*\*\*nothing follows\*\*\*\***