



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Muralla St., Intramuros, Manila



PUBLICATION OF VACANT POSITIONS

(Pursuant to RA 7041)
as of 19 February 2018

LEGAL SERVICE

Requirements:

1. Application letter addressed to Atty. Paredes indicating the position applied for and the item number.

Atty. PHILIP A. PAREDES

Director IV

Legal Service

6th Floor, DOLE Building, Intramuros, Manila

2. Duly accomplished Personal Data Sheet with latest passport size photo, sedula and thumb mark;
3. Copy of latest performance rating (for government employees);
4. Copy of TOR, Diploma and Certificate of Eligibility (CSC or RA 1080);
5. Certificate of Employment with actual duties and responsibilities (if applicable); and,
6. Certificate of seminars/trainings attended (if applicable).

Note: Only qualified applicants with complete requirements will be processed.

Position Title : **ATTORNEY III**

Item No/s. : ATY3-3-1998

No. of Position/s : 1

Division : Legal Research and Assistant Division

Salary Grade : 21 (P 52,554)

Job Qualifications

Education : Bachelor of Laws

Experience : One (1) year of relevant experience

Training : Four (4) hours of relevant training conducted by the Civil Service Commission-Accredited Training Institutions

Eligibility : RA 1080 (BAR)

Brief Description of the Position

Under general supervision, performs a complex/moderately difficult and responsible work and assists the Attorney IV/V in the conduct of independent legal researches on existing laws, policies, rules and regulations relating to labor and employment, investigates and provides legal advice, and does related work.

****nothing follows****