



PUBLICATION OF VACANT POSITIONS

(Pursuant to RA 7041)
as of 05 January 2017

LEGAL SERVICE

Requirements:

1. Application letter addressed to Atty. Marquez indicating the position applied for and the item number.

Atty. JAL A. MARQUEZ

Officer-in-Charge

Legal Service

6th Floor, DOLE Building, Intramuros, Manila

2. Duly accomplished Personal Data Sheet with latest passport size photo, sedula and thumb mark;
3. Copy of latest performance rating (for government employees);
4. Copy of TOR, Diploma and Certificate of Eligibility (CSC or RA 1080);
5. Certificate of Employment with actual duties and responsibilities (if applicable); and,
6. Certificate of seminars/trainings attended (if applicable).

Note: Only qualified applicants with complete requirements will be processed.

Position Title	:	ATTORNEY III Republication
Item No/s.	:	ATY3-8-1998
No. of Position/s	:	1
Division	:	Legal Research and Assistance Division
Salary Grade	:	21 (P 43,439)

Job Qualifications

- Education : Bachelor of Laws
- Experience : One (1) year of relevant experience
- Training : Four (4) hours of relevant training conducted by the Civil Service Commission-Accredited Training Institutions
- Eligibility : RA 1080 (BAR)

Brief Description of the Position

Under general supervision, performs a complex/moderately difficult and responsible work and assists the Attorney IV/V in the conduct of independent legal researches on existing laws, policies, rules and regulations relating to labor and employment, investigates and provides legal advice, and does related work.

****nothing follows****