



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



ISO 9001:2008
DEPARTMENT OF LABOR AND EMPLOYMENT
Certificate No.: AJA15-0048
Administrative Service Central Records Section
DATE: 09 FEB 2017
TIME: 10:43
RECEIVED BY: JULIA

DEPARTMENT ORDER NO. 172
(Series of 2017)

GUIDELINES ON THE MANAGEMENT AND UTILIZATION OF P 162,480.00 FOR THE EMERGENCY EMPLOYMENT PROJECT FOR THE SUGAR WORKERS WHO WERE DISPLACED FROM WORK BY THEIR EMPLOYER IN HDA. JOVELLANOS, BRGY. CANSILAYAN, MURCIA, NEGROS OCCIDENTAL

Pursuant to Section 10 (b) of Republic Act No. 6982 (or the Sugar Amelioration Act of 1991), Rule IX, Sections 4 & 5 of the Implementing Rules and Regulations (IRR) and Department Order No. 35-02 and upon the recommendation of the Sugar Tripartite Council (STC), the following guidelines on the management and utilization of **Php 162,480.00** from the DOLE-Socio-Economic Projects Fund (SEPF) for the emergency employment project for the sugar workers affected by the aforesaid displacements, are hereby issued for the guidance and observance of all concerned:

1. The **Php 162,480.00** fund shall specifically be utilized for the emergency employment project of **Forty-Eight (48)** sugar worker beneficiaries in Hda. Jovellanos, Brgy. Cansilayan, Murcia, Negros Occidental, broken down as follows:

Php 143,280.00	-	Wages for the 10-day community works
16,800.00	-	Personal Protective Equipment (PPE)
2,400.00	-	Social Protection/Insurance Coverage

2. The total amount of **Php 162,480.00** shall be released by the Bureau of Workers with Special Concerns (BWSC) to DOLE-Bacolod Provincial Office (DOLE-BDO).

DOLE-BDO, thru the designated Special Disbursing Officer (SDO), shall handle the fund to purchase PPEs and insurance of workers and, directly pay the wages of workers upon completion of their 10-day mini community works.

3. Prior to implementation, the concerned Barangay shall submit simple project proposal and/or program of works to DOLE-BDO for the jobs that will be designated to the beneficiaries to determine the nature and scope of works that will be undertaken.

Mini community works referred to are limited to the cleaning/sweeping of roads/community surroundings, unclogging of drainage, dredging of canals, cutting of

uprooted trees, piling/tying/loading/unloading of cut woods, manual repairing of farm to mill roads and other similar minor activities that will contribute to the cleanliness and orderliness of barangay/community premises.

4. DOLE-BDO designated SDO shall require the recipient workers to sign the Special Payrolls upon payment of wages. Said payroll must specify the date, name of workers, number of hours/days worked and amount paid. Workers must be paid the prevailing daily minimum wage in the locality, which in this case is P 298.50 per day.
5. As a matter of procedure, DOLE-BDO shall create a Project Management Team (PMT) that will oversee and undertake monitoring of the project.
6. On fund liquidation, DOLE-BDO shall promptly submit the project completion report together with the aforesaid payrolls and related project documents.

This Order shall take effect immediately.

Issued this ~~7th~~ day of February 2017 in Manila, Philippines.


SILVESTRE H. BELLO III
Secretary

Dept. of Labor & Employment
Office of the Secretary

