



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Muralla St., Intramuros, Manila



Certificate No.: AJA15-0048

PUBLICATION OF VACANT POSITIONS

(Pursuant to RA 7041)
as of 08 November 2016

BUREAU OF WORKING CONDITIONS

Requirements:

1. Application letter addressed to OIC-Director Curada indicating the position applied for and the item number.

Atty. ALVIN B. CURADA

OIC-Director, Bureau of Working Conditions
3rd Floor, DOLE Building, Intramuros, Manila

2. Duly accomplished Personal Data Sheet with latest passport size photo, sedula and thumb mark;
3. Copy of latest performance rating (for government employees);
4. Copy of TOR, Diploma and Certificate of Eligibility (CSC or RA 1080);
5. Certificate of Employment with actual duties and responsibilities (if applicable); and,
6. Certificate of seminars/trainings attended (if applicable);

Note: Only qualified applicants with complete requirements will be processed.

Position Title	:	LABOR AND EMPLOYMENT OFFICER I
Item No/s.	:	LEO1-17-1998
No. of Position/s	:	1
Division	:	Program Management and Technical Support Services Division
Salary Grade	:	11 (P 19,077)

Job Qualifications

- Education : Bachelor's degree
- Experience : None required
- Training : None required
- Eligibility : CS Professional or Second Level eligibility

Brief Description of the Position

Under takes major researches and submits recommendations on critical analysis of various reports and/or technical literatures concerning the information.

******nothing follows******