



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Muralla St., Intramuros, Manila



PUBLICATION OF VACANT POSITIONS

(Pursuant to RA 7041)
as of 05 October 2016

BUREAU OF LOCAL EMPLOYMENT

Requirements:

1. Application letter addressed to Director Tutay indicating the position applied for and the item number.

Director DOMINIQUE R. TUTAY

Bureau of Local Employment
6th Floor BF Condominium Bldg., Solana St.,
Intramuros, Manila

2. Duly accomplished Personal Data Sheet with latest passport size photo, sedula and thumb mark;
3. Copy of latest performance rating (for government employees);
4. Copy of Transcript of Records and Diploma;
5. Copy of Certificate of Eligibility (CSC or RA 1080);
6. Certificate of Employment with actual duties and responsibilities (if applicable); and,
7. Certificate of seminars/trainings attended (if applicable).

Note: Only qualified applicants with complete requirements will be processed.

Position Title : **SENIOR LABOR AND EMPLOYMENT OFFICER**
Republication

No. of Position/s : 2

Item No/s. : SRLEO-2-1998, SRLEO-13-1998

Division : Employment Planning Division

Salary Grade : 19 (P 36,409)

Job Qualifications

Education : Bachelor's degree

Experience : Two (2) years relevant experience

Training : Eight (8) hours relevant training conducted by the Civil Service Commission-
Accredited Training Institutions

Eligibility : CS Professional or Second Level eligibility

Brief Description of the Position

Under general supervision, formulates and monitors a National Employment Plan in coordination with social partners

****nothing follows****