



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Muralla St., Intramuros, Manila



Certificate No.: AJA15-0048

PUBLICATION OF VACANT POSITIONS

(Pursuant to RA 7041)
as of 14 September 2016

BUREAU OF LOCAL EMPLOYMENT

Requirements:

1. Application letter addressed to Director Tutay indicating the position applied for and the item number.

Director DOMINIQUE R. TUTAY

Bureau of Local Employment
6th Floor BF Condominium Bldg., Sonata St.,
Intramuros, Manila

2. Duly accomplished Personal Data Sheet with latest passport size photo, sedula and thumb mark;
3. Copy of latest performance rating (for government employees);
4. Copy of TOR, Diploma and Certificate of Eligibility (CSC or RA 1080);
5. Certificate of Employment with actual duties and responsibilities (if applicable); and,
6. Certificate of seminars/trainings attended (if applicable).

Note: Only qualified applicants with complete requirements will be processed.

Position Title : LABOR AND EMPLOYMENT OFFICER II

Item No/s. : LEO2-181-1998

No. of Position/s : 1

Division : Employment Planning Division

Salary Grade : 13 (P 22,328)

Job Qualifications

Education : Bachelor's degree

Experience : None required

Training : None required

Eligibility : CS Professional of Second Level eligibility

Brief Description of the Position

Under general supervision, undertakes activities relative to the effective implementation of a national employment guidance service system.

******nothing follows******