



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Muralla St., Intramuros, Manila



## **PUBLICATION OF VACANT POSITIONS**

(Pursuant to RA 7041)  
as of 01 January 2017

### **BUREAU OF LOCAL EMPLOYMENT**

#### **Requirements:**

1. Application letter addressed to Director Tutay indicating the position applied for and the item number.

**Director DOMINIQUE R. TUTAY**

Bureau of Local Employment  
6<sup>th</sup> Floor BF Condominium Bldg., Solana St.,  
Intramuros, Manila

2. Duly accomplished Personal Data Sheet with latest passport size photo, sedula and thumb mark;
3. Copy of latest performance rating (for government employees);
4. Copy of Transcript of Records and Diploma;
5. Copy of Certificate of Eligibility (CSC or RA 1080);
6. Certificate of Employment with actual duties and responsibilities (if applicable); and,
7. Certificate of seminars/trainings attended (if applicable).

**Note: Only qualified applicants with complete requirements will be processed.**

<b>Position Title</b>	:	<b>LABOR AND EMPLOYMENT OFFICER III</b> Republication
<b>No. of Position/s</b>	:	1
<b>Item No/s.</b>	:	LEO3-2-1998
<b>Division</b>	:	Employment Services and Labor Market Information Division
<b>Salary Grade</b>	:	16 (P 28,417)

**Job Qualifications**

- Education : Bachelor's degree
- Experience : One (1) year relevant experience
- Training : Four (4) hours relevant training conducted by the Civil Service Commission-Accredited Training Institutions
- Eligibility : CS Professional or Second Level eligibility

**Brief Description of the Position**

Under general supervision, undertakes activities relative to the effective implementation of a national employment guidance service system.

\*\*\*\*nothing follows\*\*\*\*